



CITY OF SUMMERVILLE REGULAR COUNCIL MEETING MAY 10, 2021 5 PM

CALLED TO ORDER: Mayor Harvey called the meeting to order. Mayor Harvey announced this meeting would also be a teleconference meeting. Mayor Harvey reminded everyone of the ongoing pandemic and noted some CDC guidelines have been eased. Mayor Harvey stated everyone still needs to be mindful and continue to take precautions.

ROLL CALL: Mayor Harry Harvey gave roll call. Council Members David Ford, Dana W. Mosley, Kristy L. Dennis, Joe Money, Jr., and Zachary Martin were present. Also present were City Manager Janice Galloway and City Attorney Albert Palmour.

INVOCATION: Mayor Harvey gave the invocation.

PLEDGE OF ALLEGIANCE: Council Member Joe Money, Jr. led the pledge of allegiance.

AGENDA: Mayor Harvey asked if any additions or deletions to the agenda is needed. Council Member David Ford made a motion to approve the meeting agenda as presented. The motion was seconded by Council Member Kristy L. Dennis and carried unanimously.

WELCOME: Mayor Harvey welcomed all guests. Mayor Harvey announced a budget meeting is scheduled for 5:30 p.m., Monday, May 17, 2021, to review the FY 2021-2022 budget. Mayor Harvey explained budget meetings will be held to finalize the budget, and advertisements will be posted for the first and second readings of the budget ordinance. Mayor Harvey explained the City Manager prepares the budget, and the Council will make necessary changes and approve the budget. Mayor Harvey announced several activities are coming up, and the city wants to ensure visitors and staff stay safe. Mayor Harvey offered in-person guests and online attendees the opportunity to speak.

CITY MANAGER: City Manager Janice Galloway reported revenues of \$1,325,918.09 and expenditures of \$1,099,475.07 for the month of April. City Manager Galloway reviewed account balances on the operating account, restricted fund, and water fund. The financial reports are attached and become part of the minutes.

NEW BUSINESS

MINUTES: Mayor Harvey stated approval is needed for the April 12th and the May 3rd meeting minutes. Mayor Harvey asked if changes are needed to the minutes. Council Member Joe Money, Jr. made a motion to approve the meeting minutes as presented. The motion was seconded by Council Member David Ford, and carried unanimously.

FIRST READING OF THE BROADBAND READY ORDINANCE: Mayor Harvey explained that the Broadband Ordinance is needed to begin the process of receiving funds and being prepared to move forward for a broadband community. We will be working with the county, other municipalities, and the State of Georgia in the future for broadband coverage.

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PUBLIC HEARING -OPEN: Mayor Harvey requested IT Administrator Trey Goble to provide additional information. Trey explained it is the first step to make sure the city is designated as a broadband-ready community with the Department of Community Affairs (DCA) and to make sure the city is eligible for grant money as it comes available.

PUBLIC HEARING – CLOSED: Mayor Harvey closed the public hearing. Mayor Harvey asked City Attorney Albert Palmour for additional information. City Attorney Palmour explained he had reviewed the Ordinance and made appropriate changes. Mayor Harvey read the Broadband Ready Community Ordinance. Mayor Harvey stated the second reading will be held at the next regular meeting. A copy of the Ordinance is attached and becomes part of these minutes.

HEATH CONSULTANTS: Mayor Harvey stated the next item of business is to consider approving payment to Heath Consultants to conduct a walking gas leak survey at an estimated cost of \$23,400. Mayor Harvey requested City Manager Janice Galloway to provide additional information on this item. City Manager Galloway explained three quotes were provided, and Heath Consultants was the most reasonable. Council Member Joe Money, Jr. asked how much of the system would be checked. City Manager Galloway stated, "251 miles, 6,341 service connections." Mayor Harvey asked how often a leak survey is conducted. City Manager Galloway stated, "Every three years." Council Member Joe Money, Jr. made a motion to approve Heath Consultants to conduct a walking gas leak survey at the cost of \$23,400. Mayor Pro Tem Zachary Martin seconded the motion, which carried unanimously.

PURCHASE OF A KOBELCO EXCAVATOR: Mayor Harvey stated the next item of business is to consider purchasing a Kobelco Excavator, in the amount of \$97,630, which is currently being leased. Mayor Harvey explained the excavator had been used on the water transmission line for the last six months. Council Member David Ford how much it cost in the beginning. Public Works Director Terry Tinney stated, "It was \$132,000, with 100% percent of the lease payments going toward the purchase." Council Member David Ford made a motion to approve the purchase of a Kobelco Excavator for \$97,630. The motion was seconded by Kristy L. Dennis and carried unanimously.

PURCHASE TEN 6' SNOWFLAKE LIGHTS: Mayor Harvey stated the next item of business is to consider purchasing ten 6' snowflake lights from Temple Display for \$5,512 to be paid from the hotel/motel fund. Council Member Kristy L. Dennis asked where the lights would be placed. City Manager Galloway stated, "The back street from E. Washington." Council Member David Ford made a motion to approve the purchase of ten 6' snowflake lights from Temple Display in the amount of \$5,512. The motion was seconded by Council Member Kristy L. Dennis and carried unanimously.

WILLIAM D. PATTY CONSTRUCTION: Mayor Harvey stated approval is needed for payment of \$11,350.24 to Willaim D. Patty Construction for sand, crushed rock, and chert. Council Member Dana W. Mosley made a motion to approve payment to William D. Patty Construction in the amount of \$11,350.24. The motion was seconded by Council Member David Ford and carried unanimously.

VOLUNTEER FIREMAN CHECKS: Mayor Harvey stated the next item of business is to approve the 2020-2021 volunteer fireman checks in the amount of \$78,936. Mayor Harvey noted the amounts are based on the calls the fireman responds to during the year. Council Member Joe Money, Jr. expressed his appreciation to all of the firemen for their service. Council Member David Ford made a motion to approve the 2020-2021 fireman checks. Council Member Kristy L. Dennis seconded the motion, which carried unanimously.

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REGULATORY COMPLIANCE TECHNICIAN II POSITION: Mayor Harvey stated the next item of business is to consider approving the creation of a full-time regulatory compliance position II. Mayor Harvey noted the job description has been provided. Mayor Harvey explained there is a lot of paperwork to stay compliant, and the current employee in the field has a hard time keeping up with the paperwork. Council Member Joe Money, Jr. asked if it would be within budget. City Manager Galloway replied, "Yes." Council Member Dana W. Mosley asked when someone would be hired. City Manager Galloway stated, "We wouldn't hire until after the budget is approved." Mayor Harvey asked if any certifications or qualifications were required for the position. City Manager Galloway stated, "The person would need to have GIS software knowledge." Council Member Dana W. Mosley made a motion to approve the Regulatory Compliance Technician II position. The motion was seconded by Council Member David Ford and carried unanimously.

DISCUSS FY 2021-2022 BUDGET: Mayor Harvey explained the budget has been provided to Council for review. Mayor Harvey requested Council review the budget before the work session on Monday, May 17, 2021, at 5:30 p.m. Mayor Harvey reviewed the proposed budget calendar and noted the budget is balanced and is available for public review. Mayor Harvey asked for questions or concerns from Council concerning the budget. No questions were addressed. Mayor Harvey announced no action would be taken on the budget tonight.

EXECUTIVE SESSION – OPEN: Mayor Harvey stated an Executive Session is needed to discuss litigation and personnel. City Attorney Albert Palmour stated real estate needs to be discussed during Executive Session as well. Council Member Joe Money, Jr. made a motion to close the regular meeting and enter into Executive Session. Council Member Dana W. Mosley seconded the motion, which carried unanimously. The regular meeting was closed at 5:40 p.m.

EXECUTIVE SESSION – CLOSED: Mayor Harvey closed the Executive Session and opened the regular meeting at 5:51 p.m. Mayor Harvey announced no action was taken during the Executive Session.

PUBLIC COMMENTS: No comments, questions, or concerns were addressed by online or in-person guests.

Mayor Harvey asked for questions, comments, or concerns from Council. Council Member David Ford asked for an update on the soccer fields. Mayor Harvey explained there are some projects in the upcoming budget that will be discussed, and infrastructure needs to be considered when moving forward. Mayor Harvey noted the budget looks good, and the staff has done an excellent job on the budget considering the last year.

ADJOURN: With all business concluded, Council Member Joe Money, Jr. made a motion to adjourn. Mayor Pro Tem Zachary Martin seconded the motion, which carried unanimously. The meeting was adjourned at 5:54 p.m.

HARRY HARVEY – MAYOR

ANGIE WHITE – CITY CLERK

Attest: