



**CITY OF SUMMERVILLE
REGULAR COUNCIL MEETING
DECEMBER 9, 2019
5 PM**

CALLED TO ORDER: Mayor Harvey called the meeting to order.

ROLL CALL: Mayor Harry Harvey gave roll call. Council Members David Ford, Mayor Pro Tem Lloyd "Buddy" Windle, Earl H. Parris, Joe Money, Jr., and Zachary Martin were present. Also present were City Manager Janice Galloway and City Attorney Albert Palmour.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Lloyd "Buddy" Windle led the pledge of allegiance.

AGENDA: Mayor Harvey asked if any changes are needed to the meeting agenda. With no changes requested, Council Member David Ford made a motion to approve the meeting agenda as presented. The motion was seconded by Council Member Joe Money, Jr., and carried unanimously.

INVOCATION: Mayor Harry Harvey gave the invocation.

WELCOME: Mayor Harvey welcomed visitors and staff to the regular council meeting. Mayor Harvey requested visitors introduce themselves, and offered them the opportunity to speak.

CHARLIE BENNETT: Mr. Bennett addressed the Mayor and Council concerning the possibility of a garbage increase. Mayor Harvey explained the garbage rate increase would be addressed during the meeting, and Mr. Bennett would have the opportunity to voice his concerns.

Mayor Harvey stated visitors would have the opportunity to speak at the end of the meeting and requested comments be limited to three to five minutes. Mayor Harvey stated the Mayor and Council would like to make several presentations.

PRESENTATION-EARL H. PARRIS: Mayor Harvey thanked Mr. Parris for his heartfelt service to the citizens and the city during his tenure as a council member.

Council Member Joe Money, Jr. presented a plaque to Mr. Parris for his vision, talents, and dedication to the city and thanked him for his service.

Council Member David Ford presented a key to the city to Mr. Parris and thanked him for his service.

Council Member Earl H. Parris stated he had enjoyed the time he had served on the council, and enjoyed working with each council member. Council Member Parris stated downtown looks better than it has in a long time, and a lot of things are going on in the city.

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PRESENTATION-CERT TEAM: Mayor Harvey recognized members of the CERT team that was in attendance. Mayor Harvey stated it would be difficult without the CERT team's assistance, with activities around the city, and thanked them for all they do in the community.

Council Member Earl H. Parris presented the CERT team a certificate and thanked them for their help and support during the Christmas Parade.

Joe Phipps stated CERT would not be possible without a great leader, and he is thankful for Jon Sterner.

Donna Phipps explained she volunteers with CERT to give back to her community, and it is a great way to meet people and help when needed.

Jon Sterner stated the main goal of CERT is to be a resource to help Emergency Personnel, and he appreciated the volunteers that step up to make things happen.

EMPLOYEE OF THE YEAR-PAUL MARTIN: Terry Tinney stated he appreciated Paul for the work he does and stated he is one of the most dependable employees he has. Mayor Harvey thanked Paul for his dedication to the City Of Summerville. City Manager Janice Galloway presented Paul with a lapel pin for his service.

Paul thanked the Mayor, Council, and Terry for the award.

ANNOUNCEMENTS: Mayor Harvey gave the following announcements:

- Mayor Harvey stated the Grand Opening was held today for the Streetscape Project on E. Washington St.
- The next regular Council meeting will be held on January 13 and encouraged everyone to attend.

DEPARTMENTAL REPORTS

MAIN STREET: Main Street Director Susan Locklear reviewed her report of the main street activities, events, and meetings she attended in November. Susan explained she partnered with the Chattooga County Historical Society to assist her with a tour of the Depot, Couey House, and Summerville Cemetery for 200 middle school students. Susan stated thirteen ladies volunteered to decorate the Depot and outdoor areas around the city for Christmas. A copy of Susan's report becomes part of these minutes.

CODE ENFORCEMENT: Code Enforcement officer Joey Norton reported 16 permits were sold during the month generating \$822 in permit fees, and he has started six property maintenance cases and continues to work on existing cases.

WATER TREATMENT PLANT: Jason Greene reviewed the report submitted to Mayor and Council, including the work performed at Raccoon Creek, Lowe Springs, and the Distribution Plant during the month. Jason noted his employees constructed seven decorative trees and three snowmen to be used downtown for Christmas decorations. Jason reported 2.93 inches of rainfall was recorded for the month. A copy of Jason's report is attached and becomes part of these minutes.

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DEPARTMENTAL REPORTS

WASTEWATER TREATMENT PLANT: Mayor Harvey requested City Manager Janice Galloway to provide Chris's report in his absence. Janice reviewed the report submitted, listing repairs made at the plant, employee training, and amount of wastewater processed for the month. A copy of Chris's report is attached and becomes part of these minutes.

PUBLIC WORKS: Mayor Harvey asked Terry Tinney to provide the monthly Public Works report. Terry reviewed work completed by the Street, Water, and Gas Department for the month, including brush, pick up, meter repairs, sewer extension, and leak calls for each department. Terry reported work continues on the soccer field, and bids for the walking trail bridge will be opened on December 20, 2019.

RECREATION DEPARTMENT: Mayor Harvey asked Bo Chamlee to provide the monthly report for the recreation department. Bo reviewed the report submitted to Mayor and Council for the month, including activities and facility rental for the month. Bo noted the annual Christmas Parade was a success with 49 entries. Bo stated the annual Santa in Uniform Basketball tournament will begin on December 13th and the regular season would begin on January 4, 2020. A copy of Bo's report is attached and becomes part of these minutes.

POLICE DEPARTMENT: Mayor Harvey asked Chief Stan Mosley to provide the monthly police department report for Mayor and Council. Stan reviewed the Police report and reported \$8,159 was collected in city court fees, and \$5,488 was collected in State Court fees. A copy of the Police Department report and City and State Probation reports is attached and becomes part of these minutes.

FIRE DEPARTMENT: Mayor Harvey asked Fire Chief Robbie Lathem to review the report submitted to the Mayor and Council. Robbie reviewed the category of calls answered by the Summerville Fire Department, training hours, and events the department participated in. Robbie noted the department celebrated Dee Windle's retirement after 19 years of service with a dinner at the fire hall, and the fire department was awarded a \$7,500 grant from the Tillotson Foundation to purchase new equipment. Robbie's report becomes part of the minutes.

CITY ATTORNEY: City Attorney Albert Palmour requested an Executive Session at the January 13, 2020 meeting to discuss litigation.

CITY MANAGER: Mayor Harvey requested City Manager Janice Galloway to provide the monthly financial report. Janice reported an operating account balance of \$2,186,795.93. Janice recognized water treatment plant employee Kelvin Carver for receiving his Class One Operator license. Janice's financial report is attached and becomes part of these minutes.

Council Member Earl H. Parris asked Fire Chief Robbie Lathem if the city is operating with pumper nozzle's on the fire hydrants to make sure the hydrants are not seized in place. Robbie stated, "Yes, all of the hydrants are checked."

Mayor Pro Tem Lloyd "Buddy," Windle asked Chief Robbie Lathem if 77 calls for his department were normal for the month. Robbie stated, "That is actually a little low."

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UNFINISHED BUSINESS

SECOND READING AND ADOPTION OF THE FY 2018-2019 BUDGET ORDINANCE

PUBLIC HEARING-OPEN: Mayor Harvey stated a second reading and adoption is necessary for the FY 2019 Year-End Budget Ordinance. Mayor Harvey stated the public hearing for the FY 2019 Year-End Budget Ordinance is now open for any questions, comments, or concerns. No questions, comments, or concerns were addressed during the public hearing.

PUBLIC HEARING-CLOSED: Mayor Harvey closed the public hearing and reviewed the FY 2019 Year-End Budget Ordinance, including General Fund Revenues, Expenditures, and Hotel/Motel Tax Fund Revenues. Mayor Harvey explained the year-end budget ordinance is to amend the budget for the 2018-2019 fiscal year and to provide for revised revenue and expenditures appropriations related to the operation of the city. Mayor Harvey read the ordinance reviewing the increases and decreases to revenues, expenditures, and the hotel/motel tax revenues and expenditures. Mayor Harvey noted this ordinance is needed to make the necessary changes to amend the budget. Council Member Earl H. Parris made a motion to approve and adopt the FY 2019 Year-End Budget Ordinance. The motion was seconded by Council Member Zachary Martin and carried unanimously.

NEW BUSINESS

MINUTES: Council Member Joe Money, Jr. made a motion to approve the minutes of the November 11, 2019 meeting. Council Member David Ford seconded the motion, which carried unanimously.

FY 2019-2020 MID-YEAR BUDGET

PUBLIC HEARING-OPEN: Mayor Harvey explained a previous meeting was held to discuss possible changes in the budget at mid-year, including discussion to create a small works department. Mayor Harvey asked City Manager Janice Galloway to review the funds that had been set aside for the small works department. Janice explained the \$56,183.77 had been reallocated to the recreation department, capital outlay, code enforcement, water treatment plant salary increase due to certification, and social security increase. Mayor Harvey asked for any questions or comments. Mayor Harvey stated the budget is available for review if anyone would like to review it. Mayor Harvey noted the mid-year budget is balanced with increases to both expenditures and revenues.

PUBLIC HEARING-CLOSED: Mayor Harvey closed the public hearing, and offered the council the opportunity to discuss the budget.

Council Member Earl H. Parris stated he is glad to see the demolition of homes continue in the city to increase property values. Council Member Parris suggested the next seated council could possibly look into the CHIP program that is federally funded.

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FY 2019-2020 MID-YEAR BUDGET CONTINUED

FIRST READING FY 2019-2020 MID-YEAR BUDGET: Mayor Harvey read the full FY 2019-2020 Mid-Year Budget Ordinance aloud. A copy of the FY 2019-2020 Mid-Year Budget Ordinance is attached and becomes part of these minutes. Mayor Harvey stated the second reading and adoption of the FY 2019-2020 Mid-Year Budget Ordinance would be held on December 17, 2019.

SOLID WASTE INCREASE-DISCUSSION: Mayor Harvey asked City Manager Janice Galloway to review her proposals to increase the solid waste fees. City Manager Janice Galloway explained she is proposing an increase to residential customer's solid waste fees from \$11.40 to \$11.95 per month, and senior citizens and disabled customers from \$4.00 to \$5.00 monthly. Janice explained commercial customers would also see an increase depending on the size of the cart or dumpster. Mayor Harvey noted the city also offers a service to the customers by picking up debris free of charge to customers.

Council Member Joe Money, Jr. stated he would like to see the senior citizen and disabled charge remain at \$4.00.

CHARLIE BENNETT: Mr. Bennett stated in a previous meeting, an increase was discussed, which would include a \$1.00 increase to customers for solid waste fees. Mr. Bennett asked if the city was only being charged an additional \$0.55, why would the city increase the rate by \$1.00. Janice explained the senior and disabled customers were paying less than half of what it cost the city to have the garbage picked up, so the charge would help offset the senior/disabled charge. Mr. Bennett asked if the free debris pickup was not included in the budget. Mayor Harvey explained it is included in the budget somewhat, but there is still a cost to the city associated with picking up the debris.

SOLID WASTE-RATE INCREASE: Council Member Joe Money, Jr. made a motion to set the residential solid waste rate at 11.95 for one cart, and the senior citizen/disabled rate would remain at \$4.00 for one cart. Council Member David Ford seconded the motion. The motion passed 4 to 1 with Mayor Pro Tem Lloyd "Buddy" Windle voting in opposition. A copy of the rate increase schedule is attached and becomes part of these minutes.

Mayor Harvey suggested reviewing the rates at the time the annual budget is discussed and set stipulations for income and age requirements for senior citizens and disabled customers.

SUMMERVILLE HOUSING AUTHORITY-KATHY FLOYD: Mayor Harvey explained the Summerville Housing Authority is requesting the appointment of Ms. Kathy Floyd to fill the unexpired term of Mr. Robert Floyd as Commissioner of the Housing Authority of the City of Summerville who passed away recently. Mayor Harvey explained Mr. Floyd's term would not expire until August 15, 2020. Council Member David Ford made a motion to appoint Ms. Kathy Floyd as Commissioner of the Summerville Housing Authority to fill the unexpired term of Mr. Robert Floyd, which will expire August 15, 2020. Council Member Earl H. Parris seconded the motion, which carried unanimously.

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CDBG LANGUAGE ACCESS PLAN: Mayor Harvey explained when applying for CDBG funding, project requirements must be met. Mayor Harvey explained information has to be published, and residents must be able to understand the information presented, thus the reasoning for the Language Access Plan. Mayor Harvey read the Resolution concerning the CDBG Language Access Plan. Council Member David Ford made a motion to approve the CDBG Language Access Plan Resolution. The motion was seconded by Council Member Zachary Martin and carried unanimously. A copy of the Resolution is attached and becomes part of the minutes.

WATER & SEWER RATE STUDY-CARTER & SLOOPE: Mayor Harvey stated the next item of business is the approval of Carter & Sloope to conduct a water & sewer rate study for \$19,500. Mayor Harvey asked City Manager Janice Galloway and Terry Tinney to provide more information on this item. Janice explained the rate study would be good for five years. Terry stated the five-year plan would be a good start. Council Member Earl H. Parris asked if the study would be tailored strictly to the City of Summerville. Janice stated, "Yes." Council Member Earl H. Parris asked Terry if the city implemented the recommendations in the past after a rate study has been completed. Terry explained it had been a while since a rate study was conducted, and he was not sure if the recommendations were implemented or not. Council Member Earl H. Parris made a motion to approve Carter & Sloope to conduct a water rate study in the amount of \$19,500. Council Member Zachary Martin seconded the motion. The motion passed 3 to 2, with Council Member David Ford and Council Member Joe Money, Jr. voting in opposition.

ALCOHOL LICENSE RENEWAL-2020: Mayor Harvey asked City Clerk Angie White and City Manager Janice Galloway to provide more information on this item. City Clerk Angie White stated all businesses except Melanie Inn had paid the renewal fees for 2020. City Clerk Angie White explained she was still waiting on individuals from Jefferson's to apply for their pouring permits, but Jefferson's has paid all of their associated fees to renew the alcohol license. Mayor Harvey read the list of businesses that had paid renewal fees for the year. A copy of the list is attached and becomes part of the minutes. Council Member David Ford made a motion to approve the 2020 alcohol license renewal for all businesses except the Melaine Inn, and with the stipulation, all Jefferson's employees must submit all paperwork to obtain pouring licenses. Council Member Earl H. Parris seconded the motion, which carried unanimously.

PUBLIC COMMENTS: No comments or concerns were addressed by visitors.

Mayor Harvey explained Council Member Lloyd Windle is considering retiring. Mayor Harvey thanked Mr. Windle for his wise council during the years.

Council Member Windle stated he has always been for the employees, and sometimes the workers are overlooked.

Council Member David Ford stated it has been entertaining sitting beside him during the years.

City Attorney Albert Palmour asked Mr. Windle for his effective retirement date. Mr. Windle stated at the end of the year.

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ADJOURN: With all business concluded, Council Member David Ford made a motion to adjourn. Mayor Pro tem Lloyd "Buddy" Windle seconded the motion, which carried unanimously.

HARRY HARVEY – MAYOR

Attest:

ANGIE WHITE – CITY CLERK