



**CITY OF SUMMERVILLE  
REGULAR COUNCIL MEETING  
OCTOBER 14, 2019  
5 PM**

**CALLED TO ORDER:** Mayor Harvey called the meeting to order.

**ROLL CALL:** Mayor Harry Harvey gave roll call. Council Members David Ford, Mayor Pro Tem Lloyd "Buddy" Windle, Joe Money, Jr., and Zachary Martin were present. Also present were City Manager Janice Galloway and City Attorney Albert Palmour. Council Earl H. Parris was absent.

**PLEDGE OF ALLEGIANCE:** Council Member Joe Money, Jr led the pledge of allegiance.

**AGENDA:** Mayor Harvey asked if any changes are needed to the meeting agenda. Mayor Harvey stated he would like to add the discussion and possible action concerning the Consent Order to the agenda before the Executive Session. Council Member Joe Money, Jr. made a motion to add the discussion of the Consent Order and possible action if needed to the agenda. Council Member David Ford seconded the motion, which carried unanimously. Council Member Zachary Martin made a motion to approve the meeting agenda with the addition of the Consent Order. The motion was seconded by Council Member David Ford and carried unanimously.

**INVOCATION:** Mayor Harry Harvey gave the invocation.

**WELCOME:** Mayor Harvey welcomed everyone to the council meeting. Mayor Harvey stated everyone would have the opportunity to speak, but first, he would like to make some presentations.

**PROCLAMATION – JAMES TOUCHSTONE:** Mayor Harvey read the Proclamation recognizing Mr. James Touchstone for his dedication and service in raising money for the Shriners Children Hospital. Council Member Joe Money, Jr. thanked Mr. Touchstone for his service. A copy of the Proclamation is attached and becomes part of these minutes.

**RETIREMENT-DEE WINDLE:** Fire Chief Robbie Lathem presented Mr. Dee Windle with a plaque recognizing his 18 years of service with the Summerville Fire Department. Robbie stated he served with Dee for the last twelve years, and he was a great fireman and a great friend.

**ROBBIE LATHEM:** Mayor Harvey presented Robbie Lathem, a plaque from the City of Summerville, in recognition of his Volunteer Fire Chief Certification. Mayor Harvey explained Robbie was the only volunteer fire chief in the State of Georgia to obtain his certification through the Georgia Association of Fire Chiefs this year and becomes one of only eight in the State of Georgia to hold the certification.

Mayor Harvey thanked James, Dee, and Robbie for their service and hard work in the county and the city.

Mayor Harvey offered visitors the opportunity to speak, requesting they limit their remarks to three to five minutes. Mayor Harvey stated visitors would be offered the opportunity to speak again at the end of the meeting.

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**JAMES TOUCHSTONE:** Mr. Touchstone stated he appreciated all the work the Shriners, Police, and State Patrol do to keep him safe while he is taking up money.

Neighbors, Shriners, and friends were in attendance to support Mr. Touchstone and offer their support and kind words for the hard work and dedication he provides to the county.

Family members and friends were in attendance to show support for Dee Windle for his dedication to the Summerville Fire Department for the last 18 years.

**ANNOUNCEMENTS:** Mayor Harvey gave the following announcements:

- Several October and November Events forthcoming
- Municipal Elections will be held November 5, 2019, and Mayor Harvey encouraged everyone to vote
- Early voting started today (Monday, October 14, 2019)

**DEPARTMENTAL REPORTS**

**MAIN STREET:** Mayor Harvey requested Main Street Director Susan Locklear to provide her monthly report. Susan reviewed her report listing activities, training, and meetings she attended during the month. Susan thanked Chattooga Farm Bureau and Mohawk Industries for providing peanuts and water for the hospitality tent during the BRAG ride that was held in September. Susan explained Main Street is working with the Chattooga County Chamber to provide a coupon book for shoppers and would be distributed at major events and have been provided to the Tennessee Valley Railroad to distribute to passengers before their arrival in Summerville. Susan stated Steam into Summerville Railroad Days is in full force. A copy of Susan's report is attached and becomes part of these minutes.

**WATER TREATMENT PLANT:** Mayor Harvey requested Jason Greene to provide the monthly Water Treatment Plant Report. Jason reviewed his report submitted to Mayor and Council listing work performed for the month at Lowe Springs and Raccoon Creek facilities. Jason reported the topic for the monthly safety meeting was Avoid Harm from Laboratory Hazards. Jason's report is attached and becomes part of these minutes.

**WASTEWATER TREATMENT PLANT:** Mayor Harvey asked Chris Tuggle to provide the monthly report for the Wastewater Treatment Plant. Chris reviewed the report submitted to the Mayor and Council listing all work performed during the month at the Wastewater Treatment Plant. Chris reported 1.6 inches of rainfall was recorded at the Wastewater Treatment Plant during the month. A copy of Chris' report is attached and becomes part of these minutes.

**PUBLIC WORKS:** Mayor Harvey requested Terry Tinney review the Public Works report submitted to Mayor and Council. Terry reviewed all work done by the Street, Water, and Gas Department during September. Terry reported the crosswalks had been painted on E. Washington St. and Streetscape is complete, work will begin on the soccer field soon, and smoke testing continues on the sewer system. Terry's report is part of these minutes.

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**RECREATION DEPARTMENT:** Mayor Harvey requested Kris Willis to review the monthly report submitted. Kris stated the annual Sum Nelly was a success. Kris reported football and soccer season is passed the midpoint of the regular season. Kris stated basketball registration would begin next week. The recreation department report is attached and becomes part of these minutes.

**POLICE DEPARTMENT:** Mayor Harvey requested Chief Stan Mosley to provide the monthly report for the Police Department and Probation. Chief Mosley reviewed the information presented to the Mayor and Council for the month. Chief Mosley reported \$5,769 was collected for State Court Fees and \$4,232 in City Court Fees. A copy of Chief Mosley's reports becomes part of the minutes.

**FIRE DEPARTMENT:** Mayor Harvey requested Fire Chief Lathem to review the report submitted. Robbie reviewed each category of the calls the Summerville Fire Department responded to, hydrants tested, and training hours for his department during the month. Robbie's report becomes part of the minutes.

**CITY MANAGER:** Mayor Harvey requested City Manager Janice Galloway to provide the monthly financial report. Janice reported the operating balance at the end of the month as \$1,731,131.75, and a total bank balance of \$3,846,151,98. A copy of Janice's report becomes part of these minutes.

**NEW BUSINESS**

**MINUTES:** Mayor Harvey stated approval is needed for the minutes of the September 9, 2019, and September 30, 2019 meetings. Council Member David Ford made a motion to approve the minutes from both meetings. Mayor Pro Tem Lloyd "Buddy" Windle seconded the motion, which carried unanimously.

**BID OPENING-RIGHT OF WAY MOWING:** Mayor Harvey requested Terry Tinney to provide additional information concerning the right-of-way mowing. Terry explained there are 29 miles of right-of-way that need to be mowed each year, and the cost is divided with Summerville, Trion, and Lafayette. Terry stated two bids had been received. The first bid was from JKJ Transport in the amount of \$11,280, and they included a five percent bid bond. Terry stated the second bid was from Tim Westbrooks in the amount of \$9,000, but a bid bond was not included. Terry stated the \$9,000 bid is within budget. Mayor Harvey requested staff to evaluate the bids and make a recommendation to the Council prior to the next meeting.

**XYLEM WATER SOLUTIONS-WASTEWATER TREATMENT PLANT:** Mayor Harvey stated the next item of business is to consider approving Xylem Water Solutions to make repairs to the UV disinfection system at the Wastewater Treatment Plant in the amount of \$7,675 to be paid out of maintenance & materials. Mayor Harvey asked Chris Tuggle to provide more information concerning this item. Chris explained work had been done recently on the system; during that time, issues were found that needed to be repaired to the system. Council Member David Ford made a motion to approve Xylem Water Solutions to make repairs to the UV disinfection system at the Wastewater Treatment Plant in the amount of \$7,675 to be paid out of maintenance & materials. The motion was seconded by Joe Money, Jr and carried unanimously.

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**CORRECTIVE ACTION PLAN:** Mayor Harvey explained Carter & Sloope prepared a Corrective Action Plan (CAP) for the consent order the city is currently under from the EPD. Mayor Harvey explained the timeline for the completion of the CAP is not to exceed 24 months, but the CAP needs to be signed and returned to the EPD by November 1, 2019. Mayor Harvey reviewed the items the CAP covers. Mayor Harvey asked City Manager Janice Galloway and Public Works Director Terry Tinney to provide more information. Janice noted one problem is a considerable amount of infiltration into the sewer collection lines. Janice stated smoke testing is being conducted to determine where leaks are in the sewer system. Terry stated some videoing would also be needed to show other problem areas during smoke testing. Mayor Harvey stated the CAP would offset penalties with the EPD. Mayor Harvey stated the CAP was received after the agenda was completed, but action was needed by November 1. Council Member David Ford made a motion to approve the execution of the EPD consent order and the submission of the Cap to the EPD for approval. Council Member Zachary Martin seconded the motion, which carried unanimously.

Council Member David Ford congratulated James Touchstone. David thanked Dee Windle for his help with the fire prevention program, and the Shriners for showing their support to Mr. Touchstone.

**EXECUTIVE SESSION - OPEN:** Mayor Harvey stated an Executive Session is needed to discuss City Manager evaluation. Council Member Joe Money, Jr made a motion to enter into Executive Session. The motion was seconded by David Ford and carried unanimously. The Executive Session was opened at 5:47 p.m.

**EXECUTIVE SESSION-CLOSED:** Mayor Harvey stated the Executive Session is closed, and no action was taken. The Executive Session was closed at 6:03 p.m.

**REGULAR MEETING-OPEN:** Mayor Harvey re-opened the regular meeting. Mayor Harvey reported City Manager Janice Galloway's evaluation was satisfactory, and contract negotiation would begin.

**PUBLIC COMMENTS:** Mayor Harvey asked for comments from visitors.

Jason Espy, with *The Summerville News*, asked what the process would be for the City Manager's contract. Mayor Harvey explained Council would need to approve a contract.

**ADJOURN:** With all business concluded, Council Member David Ford made a motion to adjourn. Council Member Joe Money, Jr. seconded the motion, which carried unanimously.

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**HARRY HARVEY – MAYOR**

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**ANGIE WHITE – CITY CLERK**

Attest:

