



**CITY OF SUMMerville
REGULAR COUNCIL MEETING
MAY 13, 2019
5 PM**

CALLED TO ORDER: Mayor Harvey called the meeting to order.

ROLL CALL: Mayor Harry Harvey gave roll call. Council Members David Ford, Mayor Pro Tem Lloyd "Buddy" Windle, Earl H. Parris, Joe Money, Jr., and Zachary Martin were present. Also present were City Manager Janice Galloway and City Attorney Albert Palmour.

INVOCATION: Mayor Harry Harvey gave the invocation.

PLEDGE OF ALLEGIANCE: Council Member Earl H. Parris led the pledge of allegiance.

AGENDA: Mayor Harvey asked if there are any changes needed to the meeting agenda. Mayor Harvey stated he would like to add item (I) discussion of spring clean up to the agenda. Council Member Joe Money, Jr. made a motion to approve the meeting agenda with the addition of item (I) discussion of spring clean up. Council Member David Ford seconded the motion, which carried unanimously.

WELCOME: Mayor Harvey welcomed everyone to the May Regular Council Meeting. Mayor Harvey requested visitors sign in listing name, address, and the reason for attending. Mayor Harvey requested visitors limit their comments to five minutes. Mayor Harvey asked visitors to introduce themselves and offered the opportunity for anyone that was not listed on the agenda to speak.

PROCLAMATION: Mayor Harvey stated at this time he would like to recognize CHS Star Student Mr. Caleb Veitch and CHS Star Teacher Ms. Lisa Benson. Mayor Harvey read the Proclamation and congratulated Caleb and Ms. Benson on being selected as CHS Star Student and Teacher. A copy of the Proclamation becomes part of the minutes.

OATH OF OFFICE – DOWNTOWN DEVELOPMENT AUTHORITY (DDA): Mayor Harvey administered the Oath of Office for Downtown Development Board Member Connie Howard.

CAROL BRIDGES: Ms. Bridges requested an update on the parking places in front of her business on E. Washington Street. Ms. Bridges explained she has spoken with City Manager Janice Galloway, Public Works Director Terry Tinney, and Mayor Harvey concerning her issue with the lack of parking spaces in front of her business. Mayor Harvey asked Terry Tinney for an update on the parking spaces. Terry explained the original design only allowed for three spots, but the city went back and added three spots to allow a total of six, and that is the only option for parking in front of her business. Ms. Bridges stated six spots is not enough. Ms. Bridges stated she was also concerned about confusing signs. Terry explained signs had been ordered to cut down on the confusion, and there will also be a pedestrian crossing. Terry stated there is no other way to add more parking.

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CAROL BRIDGES CONT: Ms. Bridges explained the business owner needs should have been considered when the design was created. Mayor Harvey explained in addition to the six spots available in front of her business, and there will also be parking at the Depot, and across the street. Ms. Bridges asked why the change was needed. Mayor Harvey stated to enhance the block. Mayor Harvey thanked Ms. Bridges for attending the meeting and explained the city would continue to look at options for parking in the area.

DEPARTMENTAL REPORTS

MAIN STREET: Mayor Harvey requested Susan Locklear provide her report of Main Street activities. Susan reviewed the report submitted to the Mayor and Council concerning her activities and training for the month. Susan explained Main Street was awarded a \$2,000 grant from Forresters Financial for a hanging basket project in downtown. Susan explained five volunteers and a Forresters Financial representative assisted her in the planting. Susan reviewed the upcoming events in May and June. Susan's report becomes part of these minutes.

CODE ENFORCEMENT: Mayor Harvey requested Joey Norton provide the Code Enforcement Report. Joey reviewed the report submitted to Mayor and Council. Joey explained he mailed 51 property maintenance letters during the month. A copy of Joey's report becomes part of these minutes.

WATER TREATMENT PLANT: Mayor Harvey requested Jason Greene provide the report for the Water Treatment Plant. Jason reviewed the work performed at Raccoon Creek, Lowe Springs and the Distribution Plant for the month. A copy of Jason's report becomes part of these minutes.

WASTEWATER TREATMENT PLANT: Mayor Harvey requested Chris Tuggle provide the monthly report for the Wastewater Treatment Plant. Chris reviewed the report submitted listing all work performed during the month at the Wastewater Treatment Plant. Chris noted the GAEPD recently conducted the annual plant inspection. A copy of Chris' report is attached and becomes part of these minutes.

PUBLIC WORKS: Mayor Harvey requested Terry Tinney present the Public Works report. Terry reviewed work performed by Street, Water, and Gas Department under his supervision. Terry reported spring clean-up is underway, LMIG paving is complete, and the RFP for the walking trail bridge is being prepared. Terry's report is part of these minutes.

RECREATION DEPARTMENT: Mayor Harvey asked Bo Chamlee to provide the report for the Recreation Department submitted. Bo reviewed his monthly report. Bo explained the tennis court resurfacing is underway and the project is expected to take ten days to complete. A copy of Bo's report becomes part of these minutes.

POLICE DEPARTMENT: Mayor Harvey requested Chief Stan Mosley to present the monthly report for the Police Department and Probation. Chief Mosley reviewed the monthly report submitted for the Summerville Police Department and the money collected in fines and fees for State and City courts. A copy of Stan's reports becomes part of the minutes.

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FIRE DEPARTMENT: Mayor Harvey requested Fire Chief Robbie Lathem to present the monthly Fire Department report to Mayor and Council. Robbie reviewed each of the 96 calls responded to during the month. Robbie reported the department had 91 training hours for the month. A copy of Robbie's report becomes part of these minutes.

CITY ATTORNEY: Attorney Palmour explained he received a request to convey a portion of an unused and unopened street located at George's Kwik and the carwash from Akshar Investments, LLC. City Attorney Palmour explained Akshar Investments, LLC is asking for the City of Summerville to sign a Quit Claim Deed to the property. City Attorney Palmour explained after some research he discovered the City of Summerville conveyed the unopened street to J.L. Broome in 1993. City Attorney Palmour stated the city has a stormwater drain located on the property, and he made changes to the Deed to reflect the usage of the stormwater drain. Mayor Harvey stated he would like to review the Deed. Mayor Harvey explained there would be budget meetings forthcoming and the Deed could be approved at that time.

CITY MANAGER: Mayor Harvey requested City Manager Janice Galloway provide her monthly report. City Manager Galloway reported expenses of \$1,313,157.69 and revenues of \$1,415,725.97 for April. Janice reported \$2,425,701.96 in the operating budget at the end of April. A copy of the financial reports are attached and become part of these minutes.

Mayor Harvey asked if Council had any questions for the Department Heads.

Council Member Earl H. Parris asked when the generator would be at the Water Treatment Plant. Terry stated, "Any day."

Council Member Earl H. Parris pointed out the city had removed a building to allow for more parking in the area around the Depot, and the city continues to try to improve the area.

UNFINISHED BUSINESS

PUBLIC HEARING-AMENDED ANIMAL CONTROL ORDINANCE: Mayor Harvey stated a Public Hearing would be held for the Amended Animal Control Ordinance. Mayor Harvey stated changes made include language, treatment of dogs, tethering, and violations. Mayor Harvey requested comments and or concerns from visitors and Council. No questions or concerns were voiced during the Public Hearing.

SECOND READING-AMENDED ANIMAL CONTROL ORDINANCE: Mayor Harvey reviewed the Amended Animal Control Ordinance noting the additions and changes to sections included in the Ordinance. Mayor Harvey reviewed Section 10.5; Tethering and use of trolley line. Mayor Harvey stated copies of the Ordinance is available for review. Mayor Harvey asked for discussion from Council. Council Member Joe Money, Jr. stated it is a good Ordinance. Council Member Money thanked Janice Sabo, Kristy Dennis, Susan Marks and Kathy Stewart for their participation in creating the Ordinance. Council Member Joe Money, Jr. made a motion to approve the Amended Animal Control Ordinance. Council Member David Ford seconded the motion, which carried unanimously.

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NEW BUSINESS

MINUTES: Mayor Harvey stated approval is needed for the Minutes of the April 8, 2019 meeting. Council Member Zachary Martin made a motion to approve the April Minutes. Council Member David Ford seconded the motion, which carried unanimously.

TAKE HOME VEHICLE-FIRE CHIEF: Mayor Harvey explained the Fire Chief drives a vehicle home and responds to emergency calls from this vehicle. Mayor Harvey asked Chief Lathem to provide more information. Chief Robbie Lathem explained the truck carries spare bottles, fire extinguisher, complete medical kit, SCBA, AED equipment and it is utilized on calls. Mayor Pro Tem Lloyd "Buddy" Windle voiced his displeasure with the Mayor and Council going to the City Manager and requesting the vehicle taken away. Mayor Pro Tem Windle stated the Police Chief had given permission to Chief Lathem to drive the vehicle home. Mayor Pro Tem Windle stated he feels like the problem is coming from an individual that is mad at the Fire Department, and would do anything to cause problems. Mayor Pro Tem Lloyd "Buddy" Windle made a motion to allow the Fire Chief to drive the squad truck home. Council Member Earl H. Parris seconded the motion, which carried unanimously.

CHATTOOGA COUNTY FAIR DONATION: Mayor Harvey reviewed the sponsorship amounts available to the fair. Mayor Harvey recommended the Gold Sponsorship of \$2,500. Council Member Zachary Martin stated he would like to do a \$5,000 sponsorship. Council Member David Ford and Council Member Joe Money, Jr. agreed with Council Member Martin. Council Member Joe Money, Jr. stated he would like to see kids get in free, with the city's donation if possible. Larry Howard stated if the Council donates \$5,000, then it might be possible for all children to enter free on Friday. Council Member David Ford made a motion to donate \$5,000 to Chattooga County Fair. Council Member Zachary Martin seconded the motion, which carried unanimously.

MECHANIC AND MOTORIZED FLEET REPAIR AND MAINTENANCE – REQUEST FOR PROPOSALS: Mayor Harvey stated the next item of business is to approve the solicitation of Request for Proposals (RFP) for mechanic and motorized fleet repair and maintenance of city vehicles. Mayor Harvey requested City Manager Janice Galloway to provide more information. City Manager Galloway reviewed the requirements listed in the RFP request. Council Member Joe Money, Jr. asked if the city is pleased with the current provider. Terry Tinney stated, "Yes." Council Member Earl H. Parris asked if the service is good, would it be possible to extend the contract to three, one-year contracts. Terry stated, "The RFP would need to be for three years." Mayor Harvey stated there was a previous issue with the fire truck, and it needed to be included in the RFP. Council Member David Ford made a motion to approve the solicitation of Request for Proposals (RFP) for mechanic and motorized fleet repair and maintenance. Council Member Joe Money, Jr. seconded the motion, which carried unanimously.

OIL CHANGE - REQUEST FOR PROPOSALS: Mayor Harvey stated the next item of business is to approve the solicitation of Request for Proposals (RFP) for oil changes and servicing of city vehicles. Council Member David Ford made a motion to approve the solicitation of Request for Proposals (RFP) for oil changes and servicing of the city's vehicles. Council Member Zachary Martin seconded the motion, which carried unanimously.

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PART-TIME MAIN STREET ASSISTANCE: Mayor Harvey stated the next item of business is the approval of a part-time Main Street Assistant. Mayor Harvey explained the position would be 20 hours per week, at a rate of \$10.00 per hour. The total budget for the position is \$5,200. Mayor Harvey stated a job description had been provided for review. Council Member Earl H. Parris asked when the part-time assistant would begin. Mayor Harvey recommended July 1. Council Member David Ford asked if the duties were limited to the job description. Mayor Harvey stated the duties would not be limited to the duties listed on the job description. City Manager Janice Galloway stated Main Street Director Susan Locklear needs someone now. Mayor Harvey recommended the assistant to begin June 10, 2019. Council Member Joe Money, Jr. made a motion for the part-time assistant to begin July 1, 2019. The motion failed due to lack of a second motion. Council Member David Ford made a motion for the part-time assistant to begin June 10, 2019. Council Member Zachary Martin seconded the motion. The motion passed 4 to 1, with Council Member Joe Money, Jr voting in opposition.

BUDGET MEETING – DATES: Mayor Harvey stated the next item for business is to approve and set dates for FY 2019-2020 budget. Mayor Harvey recommended Monday, May 20 and Tuesday, May 28 as possible dates for budget meetings. Mayor Harvey recommended if everyone is in agreement with the proposed budget, the first reading of the FY 2019-2020 budget will be held on Monday, June 10, and Second Reading and adoption on Monday, June 17. Council Member David Ford made a motion to approve the proposed dates for budget meetings and readings. Council Member Earl H. Parris seconded the motion, which carried unanimously.

DISCUSSION-SPLOST PROJECTS: Mayor Harvey stated he would like to give Council the opportunity to discuss future SPLOST projects. Mayor Harvey noted the budget for SPLOST is \$525,000.

Council Member Earl H. Parris stated he would like to discuss the basketball court at Fairway and the preparation needed. Blake Weaver with Smith Ironworks explained his company would provide an anchor bolt plan, and it would require the city to clear the land. Blake explained it would be 80 ft. x 125 ft., and it would take around two weeks to install once they begin. Council Member Joe Money, Jr. asked how much it would cost. Blake explained Smith Ironworks portion would be \$122,413. Council Member David Ford asked if that included goals or asphalt. Council Member explained grant money was available for projects of this nature. Council Member Parris asked if someone could prepare a budget for the project. Bo Chamlee explained it would be around \$161,000, which includes the price of the roof, installing electricity, resurfacing the court, backboards, and rims.

Mayor Harvey reviewed other items that need to be considered. Mayor Harvey stated during the upcoming budget meetings; specific items would be discussed. Council Member David Ford suggested sidewalks from the Recreation Department to the Chattooga County Middle School.

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DISCUSSION – SPRING CLEAN-UP: Mayor Harvey stated he would like comments and concerns regarding the City of Summerville’s spring clean-up event. Council Member Joe Money, Jr. stated he feels like this event turns the city into a dumpsite. Council Member Money voiced concerns about out of town visitors seeing couches and mattress on the street. Council Member Money stated the city looks terrible during the clean-up week. Council Member Money explained he had spoken with Commissioner Winters and he agreed to waive the fees to allow people to use the transfer station for one week to dispose of the items. Council Member Earl H. Parris voiced concerns regarding citizens hiring contractors to cut trees, and requesting the city workers to pick up. Council Member Parris asked Terry Tinney how long the city has been holding spring-clean up. Terry stated, "A long time."

Mayor Harvey stated the Street crew had done an excellent job picking the items up and getting them off the streets. Mayor Harvey stated modifications could be made, but he would like the Council to be mindful of the elderly, disabled, poor neighborhoods, and lack of transportation to dispose of the items properly.

PUBLIC COMMENTS: Mayor Harvey asked for questions or concerns from visitors.

CONNIE HOWARD: Connie asked for an update on new tennis courts. Connie stated she is aware the courts are being patched, but that will not last long due to the location of the courts. Mayor Harvey stated he is aware some meetings have been held to discuss the courts, but the Council has not discussed it. Council Member Earl H. Parris asked Bo Chamlee to share information from a previous meeting. Bo stated Sarah Cargle had discussed grants, but it may be a couple of years before a new court would be possible.

LARRY HOWARD: Larry stated he would like to clarify the previous discussion regarding the donation to the Chattooga County Fair from the city. Larry asked if the sponsorship would be something the city will continue for the next few years. Mayor Harvey explained he would like to be able to continue the sponsorship, but he cannot guarantee the donation, it will depend on the yearly budget.

ADJOURN: With no other business to discuss, Mayor Pro Tem Lloyd “Buddy” Windle made a motion to adjourn. Council Member Zachary Martin seconded the motion, which carried unanimously. The meeting was adjourned at 6:36 p.m.

HARRY HARVEY – MAYOR

Attest:

ANGIE WHITE – CITY CLERK