



**CITY OF SUMMerville
SPECIAL CALLED MEETING &
PLANNING SESSION
SUMMerville
RECREATION DEPARTMENT
MARCH 25, 2019
5 PM**

CALLED TO ORDER: Mayor Harvey called the meeting to order.

ROLL CALL: Mayor Harry Harvey gave roll call. Council Members David Ford, Mayor Pro Tem Lloyd "Buddy" Windle, Joe Money, Jr., and Zachary Martin were present. Also present were City Manager Janice Galloway and City Attorney Albert Palmour.

INVOCATION: Mayor Harry Harvey gave the invocation.

PLEDGE OF ALLEGIANCE: Council Member Joe Money, Jr. led the pledge of allegiance.

AGENDA: Mayor Harvey asked if there are any changes needed to the meeting agenda. With no changes requested, Council Member David Ford made a motion to approve the agenda as presented. Council Member Joe Money, Jr. seconded the motion, which carried unanimously.

WELCOME: Mayor Harvey welcomed everyone to the Special Called Meeting. Mayor Harvey requested visitors introduce themselves and state their reason for attending.

BREE MORNINGSTAR: Ms. Moringstar stated she is relocating to the area from Colorado. Ms. Moringstar explained she is an artist and would like to talk with the city about art projects.

ANNOUNCEMENTS: Mayor Harvey gave the following announcements:

- Several March and April events are forthcoming.
- Regular Council Meeting second Monday of the month at 5:00 p.m.
- District One Spring Meeting April 10, 2019, in Rockmart.

Mayor Harvey asked City Attorney Albert Palmour if he had anything to present to Council. City Attorney Palmour stated he does not have anything, and if he is not needed he will leave. Mayor Harvey stated Council would be reviewing the Sample Animal Ordinance concerning tethering. City Attorney Palmour left the meeting.

CITY MANAGER: City Manager Janice Galloway reported the operating balance as \$2,152,679.17. Janice reported the total debt as \$9,005,300.61, and yearly debt payments of \$1,344,910.51. City Manager Janice Galloway explained artist John Christian has started working on the Mural on the Registrars building. Janice stated \$5,000 has already been paid, and if it doesn't exceed a 12x44 Mural, the remaining fee will be \$760. Janice reported the Streetscape is ahead of schedule, and the Water Treatment Plant is waiting on a transfer switch for the generator.

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UNFINISHED BUSINESS

DOWNTOWN DEVELOPMENT AUTHORITY-CONNIE HOWARD: Mayor Harvey stated the first item of unfinished business is the approval of Connie Howard as Downtown Development Authority (DDA) Board Member. Council Member Joe Money, Jr. made a motion to approve Connie Howard as a Downtown Development Authority (DDA) Board Member. Council Member David Ford seconded the motion, which carried unanimously. Mayor Harvey congratulated and thanked Mrs. Howard on her appointment.

DISCUSSION-ANIMAL ORDINANCE: Mayor Harvey explained the discussion of the Animal Ordinance has been ongoing, he would like to finalize the changes tonight and have a First Reading and Public Hearing in April, and Second Reading and approval at the regular meeting in May. Mayor Harvey asked Council Member Joe Money, Jr to provide more information on this item. Council Member Money explained the goal is to remove all chains and collars, from dogs in Summerville and require body harness unless a dog is being walked. Council Member Money explained changes have been made to the presentation given in the February meeting. Council Member Money reviewed the suggested changes that he would like to be included in the Ordinance.

KATHY STEWART: Mrs. Stewart voiced concerns that a body harness could become embedded like a collar, or the dog could chew it off. Mrs. Stewart explained she would like to see acceptable shelter and temperature defined.

Mayor Harvey reviewed each of the suggestions presented, allowing discussion from Council and visitors on each item.

Mayor Pro Tem Lloyd "Buddy" Windle suggested allowing 30 days before enforcement would begin, and advertise the changes in the paper.

Mayor Harvey stated he would like to see a pamphlet made available regarding the treatment of dogs.

Mayor Harvey stated he would like a consensus, on the items discussed but clarified it is not a formal vote. Mayor Harvey explained the procedure for amending the Ordinance. Mayor Harvey stated he believes there should be restrictions and limited tethering. Mayor Harvey recommended the following; neck collar with regulations, no tethering to a stationary object, only one dog attached to a runner, weight of the tether, trolley system, requirements for temperature and what is considered adequate shelter, enclosure requirements for the size of the dog, and walking area.

Council Member Zachary Martin voiced concerns, that a large dog would need to be tethered to a stationary object, because a stake in the ground may not contain the larger dogs.

JIMMY HOLBROOK: Mr. Holbrook asked if all city employees would be responsible for enforcing the regulations. Mayor Harvey explained the Police Department and Code Enforcement would be responsible but hoped most of the reporting would come from citizens.

Council Member Earl H. Parris arrived for the meeting at 5:30 p.m.

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Council Member Joe Money, Jr. polled the Council, asking their preference of either body harness or collars. Mayor Pro Tem Lloyd "Buddy" Windle stated "Body harness."

KRISTY DENNIS: Kristy voiced concerns with using collars, explaining sometimes dogs have smaller heads and collars will not work properly.

Mayor Harvey asked Council if they wanted to allow neck collars or body harness on a trolley system.

Council Member Zach Martin and Council Member David Ford agreed on either collar or body harness.

Mayor Harvey asked for specifications for collars. Council Member David Ford suggested no collars with spikes. Council Member Zachary Martin suggested no choke collars. Council Member Earl H. Parris suggested specifications for the weight of collars compared to the size of the dog. Mayor Harvey explained the suggested specifications regarding collars would be sent to City Attorney Palmour to make the changes. No action was taken.

NEW BUSINESS

EUROFINS EATON ANALYTICAL-WATER TREATMENT PLANT: Mayor Harvey stated the first item of new business is the approval of Eurofins Eaton Analytical, to perform required EPD unregulated sampling, at the Water Treatment Plant, in the amount of \$15,064 to begin in May. Mayor Harvey requested City Manager Janice Galloway to provide more information on this item. City Manager Galloway explained the unregulated contaminant monitoring (UCMR) three had been completed, and this testing would be UCMR four. City Manager Galloway explained the fee would be split between the Raccoon Creek location and Lowe Springs. Janice explained the EPD is picking different metals or contaminants that may be in source water to test. Janice stated this is required testing, and only a few labs are approved to do the testing. Janice noted the testing would begin in May 2019 and end in January 2020. Council Member Earl H. Parris asked is this mandated in Northwest Georgia. Janice stated "Statewide." Council Member Zachary Martin asked if it was one time testing only. Janice explained it is one time during May 2019 through January 2020, but they will probably follow up UCMR 5 for different contaminants. Council Member Earl H. Parris asked if it would be a line item in the future. Janice stated "Right." Council Member David Ford made a motion to approve Eurofins Eaton Analytical to perform required EPD unregulated sampling in the amount of \$15,064. Council Member Zachary Martin seconded the motion, which carried unanimously.

SPRING CLEAN-UP MAY 6-10: Mayor Harvey provided dates for Spring clean-up week. Mayor Harvey asked for discussion from Council. Main Street Director Susan Locklear explained the Main Street Board would like to clean up along the railroad, Susan asked if that could be in conjunction with the spring clean-up week. Mayor Harvey stated "Yes." Council Member David Ford made a motion to approve May 6-10 as spring clean-up week. Council Member Earl H. Parris seconded the motion, which carried unanimously.

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DATA ANALYST: Mayor Harvey asked Janice Galloway to provide more information on this item. City Manager Galloway explained the person would be responsible for reviewing large data sets, and due to software conversion, there are multiple accounts that can be removed, and begin digitizing records process. City Clerk Angie White agreed with City Manager Galloway that there is a lot of duplication in the system. Angie explained it would be beneficial in the future if we should decide to do a software change. Council Member Zachary Martin asked if the position would be a permanent part-time. Mayor Harvey stated his understanding it may take a year six months to a year to complete the cleanup but could last longer. Council Member Earl H. Parris asked how the software got in this shape. Angie provided an example of how duplicate accounts could happen over the years of different software. Angie explained this person needs to be knowledgeable and have the ability to dig deep into the software. Council Member Earl H. Parris made a motion to approve the part-time Data Analyst position for 28 hours a week at the rate of \$15.53 per hour. Council Member Joe Money, Jr. seconded the motion, which carried unanimously.

REVIEW, PLAN, DISCUSS 2020 PROJECTS: Mayor Harvey stated the next item of business is to review, plan and discuss 2020 projects. Mayor Harvey provided the Council with a list of possible projects that would be discussed during the upcoming budget process. Mayor Harvey noted Council also has a list of the request from Department heads. Mayor Harvey asked Janice Galloway to review the list from Department heads.

Janice reviewed the following Department Head request:

- **Wastewater** - A transfer switch for generator, SCADA system upgrade
- **Water Treatment Plant** - Lowe Springs Solenoids, SCADA upgrade, 2 alum pumps
- **Recreation Department** –Restrooms at ball fields, repair two tennis courts, commercial mower
- **City Hall** – New windows
- **Maintenance/Gas Building** – Bathrooms, flooring repair, new windows
- **Police Department** – Laser-Bullet proof vest, used investigator vehicle
- **Gas Department** – Vehicle
- **Water Distribution** – Tank maintenance, CDBG, GEFA
- **Sewer Distribution** – Sewer Extensions
- **Street** – LMIG match, dump truck, compactor
- **Fire Department** – Airbags and equipment

Mayor Harvey noted the SCADA upgrades had been discussed for a couple of years, and he feels it is at the point something will have to be done soon. Jason Greene interjected stating the SCADA system continues to deteriorate.

Mayor Harvey asked Kris Willis to provide information on the request for a commercial mower and tennis court repair. Kris explained the mower they are currently using has a lot of hours, and the first three courts are due to be repaired beginning next week weather permitting, and they would like to see the other two courts resurfaced. Mayor Harvey asked Kris to provide information on the bathrooms at the ballfields. Kris explained the bathrooms are old, hot and need updating.

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REVIEW, PLAN, DISCUSS 2020 PROJECTS CONT: Mayor Harvey asked Terry Tinney to provide information on the bathroom upgrade at the maintenance department. Terry stated they are in bad shape and need updating.

Mayor Harvey asked Stan Mosley to provide information on the used investigator vehicle. Stan stated he is going to need a new patrol car and the investigator's car.

Mayor Harvey asked Terry to provide information on the vehicle for the Gas Department. Terry stated he has a service truck with 200,000 miles that stays in the shop more than it does on the road and it needs to be replaced.

Mayor Harvey questioned the tank maintenance contract. Terry explained the cost covers painting and drops after painting. Mayor Harvey asked Terry the length of the contract. Terry stated "Ten years." Mayor Harvey asked Terry to provide information on the request for a dump truck and compactor. Terry explained the Street department needs to replace a 1996 model, and the compactor would be used at the chert pit.

Mayor Harvey asked Robbie Lathem to provide information on the request for airbags. Robbie explained they would be used to lift or stabilize a vehicle in a wreck.

Mayor Harvey reviewed the paving list and sidewalk replacement list stating some roads have already been paved, and some sidewalks have been replaced.

BREAK

Mayor Harvey reviewed other items that are on the list. Council Member Earl H. Parris noted the playground equipment at Dowdy Park looks bad.

Mayor Harvey explained discussion had taken place about relocating city hall. Mayor Harvey stated plans need to be made in the next five to ten years to move city hall. Council Member Earl H. Parris asked Fire Chief Robbie Lathem if he had spoken with the Commissioner about the lease with Redmond Ambulance Service. Robbie stated he hasn't.

Mayor Harvey reviewed Council Member David Ford's list. A copy of David's list is attached.

Mayor Harvey requested Council to prioritize the projects of importance on the provided form and return to City Manager Galloway or himself.

Council Member Earl H. Parris asked for an update on the generator at the Water Treatment Plant. Terry stated they are waiting on a switch, then waiting on Georgia Power, but if there is an outage, the plant could be running in 30 to 45 minutes.

Council Member Earl H. Parris asked for an update on the RoboCall system. City Manager Galloway stated she is waiting on a bill from the County.

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REVIEW, PLAN, DISCUSS 2020 PROJECTS CONT: Mayor Harvey stated there was a meeting held concerning the County Development Plan and vision goals for Chattooga County and Northwest Georgia was discussed. Mayor Harvey provided a brochure that reviews the upcoming plans in the future for Chattooga County. A copy of the brochure is attached.

Main Street Director Susan Locklear provided background information on visitor Bree Morningstar. Susan stated she would like to share her talents and abilities. Susan stated Bree has come up with the Summerville Stamp Project. Susan asked Bree to provide the concept of the stamp project.

Bree provided information on the Summerville Stamp Project and how it would work and the positive effects it could have on the community. Bree stated this would give her the opportunity to do what she loves, but not put a burden on the city.

PUBLIC COMMENTS: Jason Espy with the Summerville News asked how the Badger Meters would affect the upcoming budget. Mayor Harvey explained City Manager Janice Galloway and Terry Tinney would address this, but as far as he knows at this moment it will not affect the budget.

Jason commented if there is a change in software, they may have the ability to filter through unwanted data. Mayor Harvey stated, "That may or may not be the case."

Jason asked if anyone had heard from Badger. Terry explained a list has been sent, but we have not heard back from them.

Terry explained a contractor that is building in Applewood Subdivision has approached him about running gas to the new homes being built. Terry stated he is currently working on a contract.

ADJOURN: With all business concluded, Mayor Pro Tem Lloyd "Buddy" Windle made a motion to adjourn. Council Member David Ford seconded the motion and carried unanimously. The meeting was adjourned at 6:35 p.m.

HARRY HARVEY – MAYOR

Attest:

ANGIE WHITE – CITY CLERK