



CITY OF SUMMERVILLE REGULAR COUNCIL MEETING APRIL 9, 2018 5 PM

CALLED TO ORDER: Mayor Harvey called the meeting to order at 5:00 p.m.

ROLL CALL: Mayor Harry Harvey gave roll call. Council Members David Ford, Earl H. Parris, Joe Money, Jr. and Zachary Martin, were present. Also present were City Manager Tony Carroll and City Attorney Albert Palmour. Mayor Pro Tem Lloyd "Buddy" Windle was absent.

INVOCATION: Mayor Harry Harvey gave the invocation.

PLEDGE OF ALLEGIANCE: Council Member Zachary Martin led the pledge of allegiance.

AGENDA: Mayor Harvey asked if there are any changes to the agenda. Mayor Harvey stated he would like to move items N, O, and P to be discussed after item A under new business. Mayor Harvey explained several staff members need to leave early due to a ball tournament being held at the ballfield. With no further changes requested, Council Member David Ford made a motion to approve the meeting agenda. Council Member Earl H. Parris seconded the motion, which carried unanimously.

MAYOR'S COMMENTS: Mayor Harvey welcomed everyone to the April Regular Council Meeting. Mayor Harvey requested visitors introduce themselves. Mayor Harvey asked those visitors not listed on the agenda to feel free to address the Council if needed. No visitor addressed the Mayor and Council.

ANNOUNCEMENTS: Mayor Harvey gave the following announcements:

- The City of Summerville Regular Council Meeting is held the second Monday of each month.
- The FYE 2018 mid-year budget was approved at the March Regular Council Meeting
- Budget Meetings will be held in May and June for the preparation of the upcoming 2018-2019 budget. The public is invited to attend.
- Spring Clean-Up week will be held May 7 through May 11.
- Mayor Harvey stated there are several events coming up in April and May.

Council Member Earl H. Parris stated he did not see the approval of minutes listed on the agenda. City Manager Tony Carroll stated it was a typo and he would correct it on the next agenda.

REPORTS & PRESENTATIONS:

MAIN STREET: Mayor Harvey asked that Susan present the Main Street report. Susan reviewed the report submitted to the Mayor and Council. Susan explained all activities she has been involved with as well as general meetings associated with the Main Street Program in March. Susan stated Ms. Anne Arnold consulted with the Main Street Board and Downtown Development Authority (DDA). Susan stated she appreciated Terry Tinney and his crew for their assistance in moving the pallets of food that was distributed to the community during the Home for Spring Break event. Susan explained Summerville and the Depot turntable would be featured in the USA Today Go Escape Southeast Magazine in the May edition.

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MAIN STREET CONT: Susan stated despite the weather there was a good turnout for Spring Market and the 100-year Celebration of the depot with 46 vendors. A copy of Susan's report becomes part of these minutes.

CODE ENFORCEMENT: Mayor Harvey requested Joey Norton to provide the Code Enforcement Report. Joey stated 15 new permits had been sold for a total of \$841.00. Joey stated the city's website has been updated to reflect current zoning map, and permit information. Joey stated he was in the process of completing books for the Mayor and Council and Customer Service Personnel with sign, and zoning information.

WATER TREATMENT PLANT: Mayor Harvey requested that Janice Galloway give her report for the Water Treatment Plant. Janice reviewed her report submitted to the Mayor and Council. Janice reviewed the work done at Raccoon Creek and Lowe Spring facilities as well as distribution for March. Janice's report becomes part of these minutes.

WASTEWATER TREATMENT PLANT: Mayor Harvey requested Chris Tuggle provide the monthly report for the Wastewater Treatment Plant. Chris reviewed the report submitted to the Mayor and Council listing the volume of wastewater and sludge processed, maintenance performed, and the monthly safety meeting topic. Chris explained the new aerator float should be installed and running by the end of the week. A copy of Chris' report becomes part of these minutes.

PUBLIC WORKS/UTILITIES: Mayor Harvey requested Terry Tinney to provide the monthly report for the Public Works Department. Terry reviewed all work done by the street, water, and gas departments, the number of locates performed and gave an update on various projects. Terry stated the ARC grant is currently waiting on an Archeological Survey, and the 2018 CDBG paperwork has been submitted. Terry's report is part of these minutes.

RECREATION DEPARTMENT: Mayor Harvey requested that Bo Chamlee give his report for the Recreation Department. Bo reviewed the activities and building rental for the Recreation Department for March. Bo stated the baseball/softball season would begin on Monday, April 16. Bo stated a community-wide Easter egg hunt was held at the recreation department ballfields on March 31st. A copy of Bo's report becomes part of these minutes.

POLICE/PROBATION REPORT: Mayor Harvey requested Police Chief Stan Mosley provide his departmental report. Chief Mosley reported his officers patrolled 3,980 miles, housed 31 inmates for 111 days, issued 105 citations, 24 accident reports, and 48 incident reports, answered 700 calls, and collected \$7877 at the Police Department. Chief Mosley's report becomes part of these minutes.

FIRE DEPARTMENT: Mayor Harvey requested Fire Chief Lathem to give his report for the Fire Department for March. Robbie reviewed each category of the 80 fire calls received by the department for the month. Robbie also stated the department tested thirty-eight (38) fire hydrants and painted twenty-five (25) fire hydrants in March. Robbie stated his department had 144 training hours for the month. Robbie stated his department had provided Trion Pre-K with a station tour and a pub ed program. Robbie's report becomes part of these minutes.

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CITY MANAGER'S REPORT: Mayor Harvey requested City Manager Tony Carroll provide his monthly report. City Manager Carroll stated that officials have a copy of the March 29, 2018 balance sheet showing details for March. City Manager Carroll stated that the report reflects that expenses are at \$1,388,212.25, and revenue of \$1,383,392.23. City Manager Carroll reported the fund balance in various city accounts. City Manager Carroll explained the let date for the Street Scape Project is June 15, 2018, and the city's responsibility will be \$86,387. A copy of City Manager Carroll's report becomes part of these minutes.

Council Member Earl H. Parris asked Joey Norton for an update on house demolitions. Joey stated he still has a few to complete.

NEW BUSINESS

MINUTES: Mayor Harvey asked for any changes or corrections needed to the minutes of the last meeting. With no changes or corrections needed, Council Member Joe Money, Jr. made a motion to accept and approve the minutes as presented. Council Member Zachary Martin seconded the motion, which carried unanimously.

RANDY PAULEY-WATER LINE REPLACEMENT: Mayor Harvey stated the next item for discussion is the consideration of replacing approximately 5,000 feet of 2" water main with 6" water main and installing the required number of EPD fire hydrants along Hair Lake Road and ending on Homestead Drive. Mayor Harvey requested City Manager Tony Carroll to provide more information. City Manager Tony Carroll stated customer Randy Pauley attended the last Council meeting requesting the city to replace the water lines and add fire hydrants in his neighborhood. City Manager Carroll explained to replace the water line the material estimate is \$55,000, and if the city contracted the work, it would add an additional \$100,000. City Manager Tony Carroll stated if city employees do the work it will take about three (3) months to complete. Mayor Harvey asked for recommendations from City Manager Carroll. City Manager Carroll stated his recommendation is to leave the 2" water main. Mayor Harvey explained fire service is provided in the area, but there was also a question about the water pressure at Mr. Pauley's home. Terry interjected stating Mr. Pauley has 138 pounds of pressure at his home. Council Member Earl H. Parris asked Terry Tinney how many fire hydrants would be installed. Terry stated six (6). Mayor Harvey stated his recommendation is not to replace the existing water lines but look at ways to improve services for the customers in that area. Terry Tinney made a suggestion to look at this project as a future CDBG project. Council Member Earl H. Parris asked Terry Tinney if Mr. Pauley could switch to Chattooga County Water. Terry explained the EPD states if both the city and county has a water line in the area, the customer can choose, but Terry stated Chattooga County does not have a water line in Mr. Pauley's area. No action was taken.

PLAYGROUND EQUIPMENT-SUMMERVILLE RECREATION DEPARTMENT: Mayor Harvey stated the next item for business is the approval of the purchase and replacement of playground equipment at the Summerville Recreation Department. Mayor Harvey asked City Manager Tony Carroll and Recreation Director Bo Chamlee to provide information. Bo explained two (2) bids were received for the replacement of the playground equipment at the Recreation Department. The low bidder was Game-Time Dominica Rec. for \$34,982.74. Bo explained his employees would be responsible for removing the old playground equipment and Game-Time Dominica Rec would install the new equipment.

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PLAYGROUND EQUIPMENT-SUMMERVILLE RECREATION DEPARTMENT

CONT: The playground will consist of two (2) slides and swings. The second bid received was from MRC REC-Playground Equipment for \$34,805.50, with an additional \$10,526.52 for freight and installation. Council Member David Ford made a motion to approve the low bid from Game Time Dominica Rec for \$34,982.74. Council Member Zachary Martin seconded the motion, which carried unanimously.

LIGHTING SYSTEM-DEWEY HOSKINS GYM: Mayor Harvey stated the next item for business is approving the low bid for the replacement of the lighting system at Dewey Hoskins Gym. City Manager Tony Carroll explained two (2) bids were received for this project with the low bid of \$4,400 from Power Plus. The second bid was from T&L Electrical for \$11,500. Council Member David Ford asked how much was budgeted for this project. City Manager Carroll stated it was not in the budget, but the remainder of the money from the floor replacement at the Scout Hut will cover it. Council Member Earl H. Parris asked why the difference in the bids. Bo Chamlee explained Power Plus could get the fixtures a lot cheaper buying out of state. Council Member Earl H. Parris made a motion to accept the low bid from Power Plus for \$4,400 for replacement of the lighting system at Dewey Hoskins Gym. Council Member David Ford seconded the motion, which carried unanimously.

FLOOR REPLACEMENT-SCOUT HUT: Mayor Harvey stated the next item for consideration is the approval of the low bid from Pace Construction, LLC for replacing rotten floor joists, removal of the old hardwood flooring and installing new hardwood floor at the Scout Hut in the amount of \$18,500. City Manager Carroll explained two (2) bids were received for this project. Pace Construction, LLC submitted a proposal of \$18,500, and Cardinal Construction submitted a proposal for \$26,100. City Manager Carroll stated his recommendation is to accept the low bid from Pace Construction, LLC. Mayor Harvey asked Council for any questions. Council Member Davis Ford asked if this included the bathroom area. Bo Chamlee stated, "Yes, all of the hardwood." Council Member David Ford made a motion to accept the bid from Pace Construction, LLC for \$18,500. The motion was seconded by Council Member Zachary Martin and carried unanimously.

Mayor Harvey asked Bo Chamlee for a timeline for the three (3) projects. Bo stated all of the projects should begin fairly quickly.

MECHANIC WORK FOR CITY VEHICLES AND EQUIPMENT FLEET-

OPENING OF REQUEST FOR PROPOSALS: Mayor Harvey, the next item for business, is the opening of the Request for Proposals (RFP) for mechanic work for city vehicles and equipment fleet. Mayor Harvey stated he would like for City Manager Tony Carroll to look over the RFP and make recommendations before approval. Mayor Harvey explained final approval would be held at the next meeting. City Manager Carroll stated he had received two (2) proposals, Trucktown Inc. submitted a proposal for \$25,100 for a year, and Corner Garage submitted a proposal \$39,500 for a year contract. City Manager Carroll stated he would review the bids and make a recommendation at the April 16, 2018 planning meeting.

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DEMOLITION OF CONDEMNED HOUSES REQUEST FOR PROPOSALS:

Mayor Harvey stated the next item for business is the opening of the Request for Proposals (RFP) for condemned houses. City Manager Tony Carroll said only one (1) RFP was received, and it is from current provided Randy Patty Trucking for \$300.00 per 100 square ft. City Attorney Albert Palmour provided an example explaining the quote and pricing for a 1500 sq. ft. house would cost \$4,500 to demolish. City Manager Carroll stated Mr. Patty provided the required insurance documents.

OIL CHANGES FOR CITY VEHICLES REQUEST FOR PROPOSALS: Mayor Harvey stated the next item for business is the opening of the Request for Proposals (RFP) for oil changes for city vehicles. City Manager Tony Carroll stated he received two (2) proposals for oil changes, White's Alignment and Tire submitted a proposal for \$20.98 for a 5-quart oil change and White's provided insurance documents. Mayor Harvey asked if other prices were listed. City Manager Carroll stated, "Yes, all of the prices are listed." The second proposal is from Valvoline Express Care Third Day Lube, with a proposal amount of \$28.99 for 5 quarts, and over 5 quarts would be \$3.00 a quart. City Manager Carroll stated he would review the proposals and make a recommendation at the next meeting.

CONSIDER AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS BETWEEN THE CITY OF SUMMERVILLE AND DEPARTMENT OF TRANSPORTATION:

Mayor Harvey stated the next item for consideration is to authorize the Mayor to execute all documents pertaining to the Agreement for Transportation Enhancement activities between the Georgia Department of Transportation (DOT) and the City of Summerville. Mayor Harvey explained this agreement is regarding the Street Scape Project, and sometimes the documents needed has a quick turn around time. Council Member David Ford made a motion to authorize Mayor Harry Harvey to execute all documents pertaining to the Agreement for Transportation Enhancement activities between the Georgia Department of Transportation (DOT) and the City of Summerville. Council Member Joe Money, Jr. seconded the motion, which carried unanimously.

2018 VOTING DELEGATE-MUNICIPAL GAS AUTHORITY: Mayor Harvey stated the next item for consideration is the approval of Terry Tinney as the 2018 voting delegate for the Municipal Gas Authority Georgia Election Committee, and Jody Stoner as an alternate. Mayor Harvey stated this event is usually held in St. Simmons and in the past, the delegate has been City Manager Tony Carroll. Council Member Earl H. Parris asked Terry to gather information on the success of marketing gas systems. Terry stated a meeting would be held at the Depot on April 24, 2018, with several cities attending. Council Member Earl H. Parris made a motion to approve Terry Tinney as the 2018 voting delegate, and Jody Stoner as alternate for the Municipal Gas Authority Georgia Election Committee. Council Member David Ford seconded the motion, which carried unanimously.

CITIZEN COMMITTEE-TSPLOST: Mayor Harvey explained he would like for Council to create an advisory committee for the TSPLOST project that Chattooga County Commissioner Jason Winters is considering as a referendum question on November 2018 ballot.

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CITIZEN COMMITTEE-TSPLOST CONT: Mayor Harvey explained this committee should be comprised of seven to nine people including Mayor, two (2) Council Members, City Manager, and Five (5) citizens. Mayor Harvey stated he would like to have recommendations by the planning session on Monday, April 16, 2018. Mayor Harvey explained any projects the committee recommended would be reported to Council for final approval.

CHATTOOGA COUNTY FAIR DONATION: Mayor Harvey stated the next item is the consideration for a donation to the 2018 Chattooga County Fair. Zach Hughes a representative from Chattooga County Fair stated in 2017 there was approximately 8,000 visitors over a four (4) day period. Zach explained students received free gate admission on Thursday Night, and free gate admission was also offered on Sunday Night. Zach stated the Committee is asking the city for a sponsorship for the 2018 Fair. Mr. Larry Simpson thanked the city for the additional help from Police, Fire Department, and equipment the city has offered in the past. Council Member Earl H. Parris asked if there was a dollar value that the city provides to the fair in services. Chief Mosley stated Police Department provides three (3) or four (4) officers each day, and the Fire Department provides traffic cones, and assistance. Council Member Joe Money, Jr. asked about expenditures and revenues for the fair. Zach stated revenue for 2017 was \$102,000, and total expenses was \$100,000. Zach stated the Fair Committee has a reserve of \$40,000, and they try to maintain that each year in case of rain outs. Mayor Harvey made a recommendation of \$2,500 donation to the 2018 Chattooga County Fair. Council Member David Ford stated he would like to give \$5,000 this year because it is beneficial to the community. Council Member Earl H. Parris made a motion to donate \$2,500 to the Chattooga County Fair. Council Member Joe Money, Jr seconded the motion. The motion carried 3 to 1. Council Member David Ford opposed the \$2,500 donation, stating he would like to give more.

GOV DEALS-SURPLUS EQUIPMENT: Mayor Harvey stated the next item for discussion is the approval list of surplus items to be sold on Gov. Deals. Mayor Harvey requested City Manager Carroll to provide information. City Manager Carroll stated he has provided Council with a list of items to be sold on Gov. Deals. City Manager Carroll stated the list needs Council approval to be declared surplus items for him to sale. Council Member Joe Money, Jr. made a motion to approve the surplus list and sale on Gov. Deals. The motion was seconded by Council Member David Ford and carried unanimously. A copy of the surplus item list becomes part of these minutes.

FIREWORKS PURCHASE-CELEBRATE INDEPENDENCE: Mayor Harvey stated the next item is the approval for the deposit of \$6,700 for the City of Summerville Celebrate Independence Day fireworks. Mayor Harvey asked City Manager Tony Carroll to provide more information. City Manager Carroll explained it will be the same show as last year, but the price went up \$400. City Manager Carroll stated the deposit is \$6,700 and the remainder will be due upon delivery, the total for this year's show will be \$13,400. Council Member David Ford made a motion to approve the purchase of the fireworks for the Celebrate Independence Show with a deposit of \$6,700, and the remainder on delivery. Council Member Joe Money, Jr. seconded the motion which carried unanimously.

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CELEBRATE INDEPENDENCE DATE: Mayor Harvey stated the next item for discussion is to set the date for Celebrate Independence Day celebration for Saturday, June 30, 2018. Mayor Harvey asked for discussion from Council. Council Member Earl H. Parris made a motion to set the date for Celebrate Independence Day Celebration as Saturday, June 30, 2018. Council Member David Ford seconded the motion, which carried unanimously.

SIDEWALK INSTALLATION AND REPLACEMENT: Mayor Harvey stated the next item for discussion is to award a change order for the installation of a sidewalk from Kelly Street to the City of Summerville City Limits, and replacement of the sidewalk from West Washington Street to West First Street. Mayor Harvey stated the Council has a copy of the cost estimate, and this is included in the Multimodal grant. Council Member Earl H. Parris made a motion to approve the change order for the installation, and replacement of sidewalk. Council Member Joe Monet, Jr. seconded the motion, which carried unanimously.

SECOND READING- ALCOHOLIC BEVERAGES HOURS EXTENDED: Mayor Harvey stated the next item of business is the second reading of Ordinance NO. 2018-1-4-134 to amend the Code of Ordinances, to allow for extended sales of Alcoholic Beverages. City Attorney Albert Palmour read the Ordinance to allow for extended sales of alcoholic beverages. Council Member Zachary Martin asked when this change will be come effective. Mayor Harvey stated when it is approved. Council Member David Ford made a motion to approve the second reading of Ordinance NO 2018-1-4-134. Council Member Zachary Martin seconded the motion, which carried unanimously.

PUBLIC COMMENTS: No public comments from visitors.

Council Member Earl H. Parris stated if the City of Summerville finances turn around, he would not be opposed to revisiting the amount of donation to the Chattooga County Fair.

ADJOURN: Mayor Harvey asked if there was any other business to be discussed. With no further business, Council Member David Ford made a motion to adjourn. Council Member Zachary Martin seconded the motion, which carried unanimously. The meeting was adjourned at 6:20 p.m.

HARRY HARVEY-MAYOR

Attest:

ANGIE WHITE-CITY CLERK

