



CITY OF SUMMERVILLE SPECIAL CALLED MEETING SEPTEMBER 19, 2016 6 PM

CALLED TO ORDER: Mayor Harvey called the meeting to order.

ROLL CALL: Mayor Harry Harvey gave roll call. Council Members David Ford, Earl H. Parris, Mayor Pro Tem Lloyd "Buddy" Windle, Joe Money, Jr. and Zachary Martin were present. Also present was Interim City Manager Tony Carroll and City Attorney Albert Palmour.

INVOCATION: Mayor Harry Harvey gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Lloyd "Buddy" Windle led the pledge of allegiance.

AGENDA: Mayor Harvey stated that item 8 (e) Adoption of updated Compensation Policy is not ready for discussion. Mayor Harvey stated that the City Attorney has not had an opportunity to review the plan. Mayor Harvey asked if there are any other changes to the agenda. With no further changes requested, Council Member David Ford made a motion to accept the agenda. The motion was seconded by Council Member Zachary Martin and carried unanimously.

REPORTS/PRESENTATIONS: Mayor Harvey welcomed everyone to the Special Called Meeting. Mayor Harvey requested that all visitors sign in listing their name, address, and reason for attending the meeting. Mayor Harvey stated that attendees will be given an opportunity to speak now and again at the end of the meeting. Mayor Harvey stated that he requests comments be limited to three minutes each. Mayor Harvey asked if anyone wishes to speak at this time. No attendee addressed Council.

ANNOUNCEMENTS: Mayor Harvey stated that there are a lot of September and October events coming up. Mayor Harvey stated participation in those events is both encouraged and appreciated. Mayor Harvey stated that Council Member David Ford was involved with the Bike Ride Across Georgia "BRAG" event held on Saturday, 9/17/16. Mayor Harvey asked Council Member Ford to give a report on the event. Council Member David Ford responded that the event was a huge success with some of the nicest people he has ever met. Council Member Ford stated that he was in Dowdy Park with participants from 8:30 pm until 11:00 pm. Council Member Ford stated that the participants had a nice set up as well as their own band. Council Member Ford stated that the participants of the BRAG event said that they noticed the city's banner saying the City of Summerville is the friendliest city and they fully agree with that statement.

ASSISTANT MUNICIPAL COURT JUDGE: Mayor Harvey stated that discussion has previously been held concerning appointment of an Assistant Municipal Court Judge. Mayor Harvey requested City Manager Tony Carroll provide information on the topic. City Manager Carroll stated that the City Attorney recommended that an Assistant Municipal Court Judge be appointed to fill in for Judge Finster when Judge Finster is either absent or a case presents a conflict of interest. City Attorney Albert Palmour interjected that he has spoken with Judge Finster and he is in accord with the recommendation as well as Tracy Maddux being agreeable to serve.

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ASSISTANT MUNICIPAL COURT JUDGE CONTINUED: Attorney Palmour stated that an Assistant Municipal Court Judge's normal compensation is \$380.00 per session. Attorney Palmour stated further that he recommends the contract be established for one year and automatically renew. Council Member David Ford made a motion to establish a contract as described by Attorney Palmour with Tracy Maddux to serve as Assistant Municipal Court Judge at a rate of \$380.00 per session. The motion was seconded by Council Member Joe Money, Jr. and carried unanimously. Council Member Earl H. Parris asked why there hasn't been a contract before. Attorney Palmour responded that he has no idea.

WATER/SEWER DEPARTMENT MATERIALS: Mayor Harvey stated that the next item for discussion is the purchase of water and sewer department materials that are in excess of \$5,000. Mayor Harvey asked City Manager Tony Carroll to provide information on this item. City Manager Carroll stated that bids have been received for stock items used by the maintenance department. City Manager Carroll stated that Calhoun Meter was the low bid of \$6,823.95. Council Member Earl H. Parris stated that he noticed some of the bids were submitted without breaking the price down by item. Council Member Earl H. Parris made a motion to approve the purchase of water and sewer department materials from Calhoun Meter at a cost of \$6,823.95. The motion was seconded by Council Member Joe Money, Jr. and carried unanimously.

COMPENSATION PLAN: Mayor Harvey stated that the compensation plan will be looked at during the next regular meeting to offer a little more time for review. City Manager Tony Carroll stated that waiting until the next meeting would offer an opportunity to provide more information. City Manager Carroll stated that the compensation plan is a living document. Mayor Harvey explained that the goal is to have the plan implemented November 2, 2016. Mayor Harvey stated that there is \$55,000 budgeted for the plan which will be prorated based on two-thirds of the fiscal year. Council Member David Ford stated that he wanted to be sure that the plan is being reviewed by just titles and not people. Mayor Harvey stated that once the plan is in place then Mr. Damin of the Georgia Municipal Association will come back to provide information on maintaining the plan. Council Member Earl Parris asked if there will be anymore "tweaking" of the plan. City Manager Tony Carroll responded that the numbers are final with any further changes to be made through Council approval. Mayor Harvey stated that changes would be up to Council. Mayor Harvey stated that he needs a motion to adopt the compensation plan. Council Member Earl H. Parris made a motion to accept and approve the compensation plan with implementation to occur beginning November 2, 2016. The motion was seconded by Council Member Zachary Martin and carried unanimously.

EXECUTIVE SESSION OPEN: Mayor Harvey stated that an Executive Session is needed to discuss appointment of the City Manager position and associated compensation plan. Council Member Joe Money, Jr. made a motion to go into Executive Session. The motion was seconded by Council Member David Ford and carried unanimously.

EXECUTIVE SESSION CLOSE: Council Member Earl H. Parris made a motion to close the Executive Session and reopen the Special Called Meeting. The motion was seconded by Council Member Joe Money, Jr. and carried unanimously.

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NO ACTION TAKEN IN EXECUTIVE SESSION: Mayor Harvey stated that no action was taken in the Executive Session.

CITY MANAGER APPOINTED: Council Member Earl H. Parris made a motion to appoint Tony Carroll as the City of Summerville City Manager pending finalization of Mr. Carroll's employment contract. The motion was seconded by Council Member Joe Money, Jr. The motion passed with Council Members Parris, Money, and Martin voting in favor of the motion. Council Members Ford and Windle voted in opposition of the motion.

EXECUTIVE ASSISTANT PAY INCREASE: Mayor Harvey stated that discussion has been held concerning the Executive Assistant taking on the purchasing role without compensation for the added responsibilities. Mayor Harvey requested that City Manager Carroll provide information on this item. City Manager Tony Carroll stated that the recommendation is to increase the pay by \$1.50 per hour and pay a lump sum of \$525.00 which would provide back pay to July 1, 2016 when the purchasing agent retired. Council Member Joe Money, Jr. made a motion to approve the \$1.50 per hour wage increase and \$525.00 one-time lump sum payment to cover hours worked back to July 1, 2016 when the prior purchasing agent retired. The motion was seconded by Council Member Zachary Martin. The motion passed with Council Members Ford, Parris, Money, and Martin voting in favor of the motion. Mayor Pro Tem Lloyd "Buddy" Windle voted in opposition of the motion.

ADJOURN: Mayor Pro Tem Lloyd "Buddy" Windle made a motion to adjourn. The motion was seconded by Council Member David Ford and carried unanimously.

HARRY HARVEY – MAYOR

Attest:

JILL DURHAM – CITY CLERK, G.C.M.C.