



CITY OF SUMMERVILLE SPECIAL CALLED MEETING JUNE 22, 2016 6 PM

CALLED TO ORDER: Mayor Harvey called the meeting to order.

ROLL CALL: Mayor Harry Harvey gave roll call. Council Members David Ford, Mayor Pro Tem Lloyd "Buddy" Windle, Joe Money, Jr. and Zachary Martin were present. Also present was Interim City Manager Tony Carroll and City Attorney Albert Palmour. Council Member Earl H. Parris was absent.

INVOCATION: Mayor Harry Harvey gave the invocation.

PLEDGE OF ALLEGIANCE: Council Member David Ford led the pledge of allegiance.

AGENDA: Mayor Harvey asked if any changes are needed to the agenda. No changes were requested. Council Member David Ford made a motion to accept the agenda as prepared and presented. The motion was seconded by Council Member Joe Money, Jr. and carried unanimously.

VISITORS: Mayor Harvey welcomed all visitors requesting that they sign in listing their name, address, and reason for attending the meeting. Mayor Harvey stated that the public will have an opportunity to address Council now and again at the end of the meeting. Mayor Harvey stated that public comments need to be limited to three minutes each.

JASON ESPY: Jason Espy of the *Summerville News* stated that he wishes Council Member Joe Money, Jr. happy birthday. Jason's comment was followed by everyone wishing Council Member Money happy birthday. Captain Harold Tucker stated that he and Council Member Money share the same birthday.

ANNOUNCEMENTS: Mayor Harvey stated that there are several events scheduled for June and July as well as ongoing projects.

Mayor Harvey reminded everyone that Regular Council Meetings are held the second Monday of each month. Mayor Harvey stated that Council Meetings are open to the public and encourages citizens to attend.

Mayor Harvey stated that applications for the City Manager position were taken through June 18th. Mayor Harvey explained that there have been 42 applications received which will be perused, the top five pulled for further review, then the top three final candidates will be interviewed.

Mayor Harvey stated that June 24th through June 28th will be the Georgia Municipal Association's annual convention held in Savannah. Mayor Harvey stated that this year's theme is Cities in Play with focus on recreation and tourism. Mayor Harvey stated that this conference is a great opportunity for training, networking, information on technology, and opportunities to hear what other cities are doing.

PAGE 2
CITY OF SUMMERVILLE
SPECIAL CALLED MEETING
JUNE 22, 2016

DIXIE CONCRETE – SIDEWALKS: Mayor Harvey stated that awarding the contract for sidewalks was tabled at the last meeting due to a large difference in the price of the two bids received. Mayor Harvey requested that Interim City Manager Tony Carroll provide information concerning this item.

Interim City Manager Tony Carroll stated that Council was concerned about the large difference in price between the two bids received for removal and replacement of the curb and sidewalk beginning at the Sherriff's office, continuing in front of the Court House and ending at the intersection of Georgia Avenue and Cox Street. Tony explained that two bids were received. Tony stated that Dixie Concrete bid \$42,000 and Gartoak, Inc. bid \$196,680. Interim City Manager Tony Carroll stated that Gartoak, Inc. explained that he is covered up with work and he really did not want the job so he bid it high. Tony explained that the bid submission from Gartoak, Inc. was a courtesy bid. Tony explained further that he spoke with Chad Wells who is the owner of Dixie Concrete and was assured that the bid of \$42,000 is a solid bid and will not require any modification. Council Member Joe Money, Jr. made a motion to award the removal and replacement of curbs and sidewalks to Dixie Concrete at a total cost of \$42,000. The motion was seconded by Mayor Pro Tem Lloyd "Buddy" Windle and carried unanimously.

ASSISTANT FIRE CHIEF SALARY SET: Mayor Harvey requested Interim City Manager Tony Carroll to provide details of the request to set the Assistant Fire Chief David Emory's salary. Tony stated that upon the recommendation of Fire Chief Robbie Lathem he is requesting that the Assistant Fire Chief David Emory's salary be set at \$20.00 per hour at a grade 20 and step A. Tony explained that currently David Emory is working 24 hours on and 48 hours off but will shift to normal daytime hours once the newly hired firefighter has completed his training and probationary period. Council Member David Ford made a motion to set the Assistant Fire Chief position at a salary of \$20.00 per hour with a classification of 20 step A. The motion was seconded by Mayor Pro Tem Lloyd "Buddy" Windle and carried unanimously.

CAPTAIN TUCKER TO DIRECT THE POLICE DEPARTMENT DURING CHIEF MOSLEY'S ABSENCE: Mayor Harvey stated Chief Stan Mosley is out due to medical complications and Captain Harold Tucker has taken lead during the absence. Mayor Harvey requested Interim City Manager Tony Carroll to provide information concerning this subject.

Interim City Manager Tony Carroll stated that Captain Tucker has stepped up to take the lead for the Police Department during Chief Mosley's absence. Tony stated that staff's recommendation is to compensate Captain Tucker \$100.00 per week during Chief Mosley's absence. Tony stated that this is the same compensation given to the Interim Utilities Director. Tony stated further that he is requesting that the compensation be retroactive to June 13th. Council Member David Ford made a motion to authorize Captain Harold Tucker to be compensated \$100 per week during the time he is filling in for Chief Mosley with the compensation to be retroactive to June 13th. The motion was seconded by Council Member Zachary Martin and carried unanimously.

VEHICLES THROUGH USDA LOAN GRANT PROGRAM: Mayor Harvey asked Interim City Manager Tony Carroll to provide information concerning the request for purchasing vehicles through a USDA Loan Grant Program Agreement.

PAGE 3
CITY OF SUMMERVILLE
SPECIAL CALLED MEETING
JUNE 22, 2016

VEHICLES THROUGH USDA LOAN GRANT PROGRAM CONTINUED: Interim City Manager Carroll explained that a request is presented to allow him to negotiate prices and have the Mayor sign paperwork associated with a USDA Loan Grant Program to purchase vehicles. Tony explained that the city qualifies for a grant that would pay 75% of the cost to purchase vehicles and equipment because we are a distressed community. The remaining 25% of the purchases would be in the form of a loan but can be paid in full when the first payment is due. Tony explained further that the vehicles for consideration was an attachment to Council's agenda information. Tony stated that the amount to approve will not exceed the budgeted amount of \$53,744.44. Tony pointed out that there is a base pool of loan grant funds that are distributed on a first come first serve basis. Tony stated that once the grant fund pool is distributed the program is closed until next year. Interim City Manager Carroll stated that staff's recommendation is to authorize the Interim City Manager to negotiate vehicle prices and to authorize the Mayor to enter into a USDA Loan Grant Program Agreement to purchase vehicles beginning July 1, 2016 not to exceed the budgeted amount of \$53,744.44. Council Member Joe Money, Jr. made a motion to approve staff's recommendation as described. The motion was seconded by Council Member Zachary Martin and carried unanimously.

FIRE DEPARTMENT PROPERTY & CASUALTY INSURANCE: Mayor Harvey stated that the Fire Department property and casualty insurance coverage is up for discussion next. Mayor Harvey asked Interim City Manager Tony Carroll to give details on this item. Tony stated that he has talked with GMA about the property and casualty insurance for the Fire Department and they offer the coverage at \$3,200.00 annually and we currently pay Guffin and Eleam \$13,522 per year. Tony said he had Jessica double check with GMA to confirm it is the exact same coverage. Mayor Harvey stated that he would like for Butch Eleam to give details of their policy. Mayor Harvey requested that Butch give a presentation the first week in July or no later than the July Regular Council Meeting. Mayor Harvey stated that he would like the item tabled pending further information. Attorney Albert Palmour interjected that the policy with Guffin and Eleam has coverage for firefighters when they are driving their own vehicle to respond to a call. Mayor Harvey asked for a motion by Council. Mayor Pro Tem Lloyd "Buddy" Windle made a motion to table the Fire Department property and casualty insurance coverage policy renewal pending further information. The motion was seconded by Council Member Joe Money, Jr. and carried unanimously.

TWO PART-TIME SUMMER WORKERS: Mayor Harvey stated that a request has been made to hire two part-time summer workers to assist the Street Department. Mayor Harvey stated that the high school students would work with "Fro" helping with all tasks that fall under that position. Mayor Harvey asked Interim City Manager Tony Carroll to give details of the request. Tony responded that the two part-time workers would work 30 hours a week for eight weeks and be paid \$10.00 per hour. Council Member David Ford made a motion to approve two part-time workers for the summer as described. The motion was seconded by Council Member Zachary Martin and carried unanimously.

PROBATION DIRECTOR POSITION: Mayor Harvey stated that the city has to have a Probation Director and a Probation Supervisor. Mayor Harvey asked Police Captain Harold Tucker to provide information concerning appointing a Probation Director. Captain Tucker stated that there is only one probation officer left to handle around 300 cases between the City and State probation work.

**PAGE 4
CITY OF SUMMERVILLE
SPECIAL CALLED MEETING
JUNE 22, 2016**

PROBATION DIRECTOR POSITION CONTINUED: Captain Tucker stated that he would like to appoint Hannah Goodridge as Probation Director with State approval. Captain Tucker stated that it has been difficult to get someone to come to work as a full-time probation officer so the initial request was to add a part-time person. Captain Tucker stated that he is currently working to get someone full-time with five-years experience approved by the State to fill the vacancy made by Daniel Williams leaving. Captain Tucker stated that he is not sure when that will be accomplished. Mayor Harvey stated that the appointment as Probation Director needs to be handled as one item and the replacement of the Probation Supervisor needs to be handled as one item.

Interim City Manager Tony Carroll stated that staff recommends an increase of \$1.77 per hour associated with the appointment of Hannah Goodridge to the position as Probation Director. Tony explained that the increase in pay would make the pay rate the same as what Daniel Williams made. Council Member David Ford made a motion to approve the appointment of Hannah Goodridge as Probation Director with a pay increase of \$1.77 per hour. The motion was seconded by Council Member Joe Money, Jr. and carried unanimously.

PROBATION VACANCY: Mayor Harvey stated that the next item is to approval of hiring a Probation Director. Captain Harold Tucker stated that the fellow he is looking at is from Rome and his references are good. Council Member David Ford made a motion to hire a Probation Director. The motion was seconded by Council Member Zachary Martin and carried unanimously.

PUBLIC COMMENT: Mayor Harvey asked if there are any public comments. No comments or questions were posed.

ADJOURN: Mayor Pro Tem Lloyd "Buddy" Windle made a motion to adjourn. The motion was seconded by Council Member Joe Money, Jr. and carried unanimously.

HARRY HARVEY – MAYOR

Attest:

JILL DURHAM – CITY CLERK, G.C.M.C.

