



**CITY OF SUMMERVILLE
REGULAR COUNCIL MEETING
JUNE 8, 2015
5 PM**



CALLED TO ORDER: Mayor Harvey called the meeting to order.

ROLL CALL: Mayor Harry Harvey gave roll call. Mayor Pro Tem Lloyd "Buddy" Windle, Council Members David Ford, Dale Housch, Joe Money, Jr. and Zachary Martin were present. Also present was City Manager Russell Thompson and Attorney Albert Palmour.

INVOCATION: Mayor Harry Harvey gave the invocation.

PLEDGE OF ALLEGIANCE: Council Member Dale Housch led the pledge of allegiance.

AGENDA: Mayor Harvey asked if Council has anything to add, change, or remove from the agenda. Council Member David Ford made a motion to accept the agenda as prepared and presented. The motion was seconded by Council Member Joe Money, Jr. and carried unanimously.

VISITORS: Mayor Harvey welcomed all visitors requesting that everyone sign in listing their name, address, and reason for attending the meeting. Mayor Harvey stated that visitors will be given an opportunity to speak now and again at the end of the meeting. Mayor Harvey asked that each comment be limited to three minutes. Mayor Harvey asked if there is anyone that would like to address Council at this time.

CHARLES BENNETT - SIGN: Charles Bennett stated that at the last meeting he brought up that Connect Church has an illegal banner up and it is still there. Mr. Bennett wanted to know why they are not getting citations every day until it is removed. Code Enforcement Officer Joey Norton responded that they got a permit. Mr. Bennett said that Council has not approved the permit. Joey responded stating that he has the ability to issue a temporary permit which is what he did.

CHARLES BENNETT – BROWN BAGGING: Charles Bennett stated that he wants everyone to know that he does not want brown bagging allowed.

JEREMY COLLINS – 3 CIRCLES FOUNDATION: Jeremy Collins stated that he appreciates the opportunity to be here. Mayor Harvey explained that the 3 Circles Foundation request is listed on the agenda which will be discussed shortly.

MAYOR'S COMMENTS: Mayor Harvey stated that there are several activities scheduled for June and July. Mayor Harvey stated that Susan Locklear will provide that information in her report. Mayor Harvey stated that the GMA Annual Convention will be held at the end of June. Mayor Harvey also stated that work has been done on the 2015-2016 fiscal year budgets which is set for the second public hearing at this meeting. Mayor Harvey stated that he hopes the upcoming year's budget will be completed at this meeting. Mayor Harvey stated that Regular Council Meetings are held on the second Monday of each month beginning at 5 p.m.

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BETTER HOMETOWN – SUSAN LOCKLEAR: Mayor Harvey requested Susan Locklear give her report of the Better Hometown activities.

Susan Locklear reported all activities that she has been involved with on behalf of the city. Susan stated that she is excited about the collaborative efforts of the Rome, Georgia Chamber of Commerce, Chattooga Chamber of Commerce Director, and local theater representatives concerning Shakespeare performances in Summerville at the Depot on November 7th when the train visits. Susan explained that discussion is also underway to have performances at Trion City Schools and Dandee Denson Theatre. Susan explained that the first of the monthly performers for the Main Street Music Fourth Friday Concert Series will be held on June 27th beginning at 7 p.m. Susan also asked that everyone look at the city's Facebook page to see the post designating Summerville, Georgia as number 2 on Thrill List.com of the eleven best road trips in Georgia. A copy of Susan's Better Hometown report is attached and becomes part of these minutes.

CODE ENFORCEMENT: Mayor Harvey asked for the presentation by Code Enforcement. Joey Norton responded stating that he is in the process of reviewing the city's sign ordinance to insure everything is up to date. Joey also reported that he continues working with general code enforcement noting that this time of year keeps him very busy. A copy of the Code Enforcement permit report is attached and becomes part of these minutes.

WATER TREATMENT PLANT: Mayor Harvey asked Janice Galloway to present the Water Treatment Plant report. Janice reported all maintenance performed at the plant during the month of May. Janice also reported all samples taken for water distribution and lab work done in May. Janice reported that the City of Summerville Water Treatment Plant received a Certificate of Excellence. A copy of the Water Treatment Plant monthly report is attached and becomes part of these minutes.

WASTEWATER TREATMENT PLANT: Mayor Harvey asked for Chris Tuggle to present the Wastewater Treatment Plan report. Chris Tuggle reported that during the month of May the plant processed 34.4 million gallons of waste water for a daily average of 1.1 million gallons. Chris reported all loads of waste, the water shed samples pulled, and all general maintenance performed. Chris also reported that there was 3.5 inches of rain recorded at the Wastewater Treatment Plant during the month of May. A copy of the report is attached and becomes part of these minutes.

PUBLIC UTILITIES: Mayor Harvey stated that he was pleased to have Tony Carroll attending the meeting. Everyone gave Tony a round of applause for his return. Tony Carroll expressed appreciation for the kind gesture and stated that Terry Tinney would present this month's report. Terry Tinney reviewed all work done in all departments under their supervision. Terry also gave general updates to the Pennville project, Willow Springs Trail, demolition of the blue building next to Dowdy Park, as well as other projects. A copy of the Public Utilities report of May activities is attached and becomes part of these minutes.

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RECREATION DEPARTMENT: Mayor Harvey requested the Recreation Department report. Kris Willis reviewed the June report for the Recreation Department providing information noting that the regular baseball and softball season was wrapped up on Thursday, May 21st, Dizzy Dean All-Star tournaments are set for June, Roper held a job fair in the community room on May 14th and hopes to hold another one soon, the extension office held a community movie night at Dowdy Park on May 8th, and a pickle ball demonstration was given on June 4th noting that popularity of this sport is growing. Kris also reported that the Scout Hut was rented six times in May. A copy of the full report is attached and becomes part of these minutes.

POLICE DEPARTMENT: Mayor Harvey asked for Police Chief Stan Mosley to present his report of the Police Department activity for the month of May. Chief Mosley reported that officers patrolled 8,765 miles, housed 42 inmates for a total of 57 days, issued 216 citations and collected \$9,699.00 at the PD. Chief Mosley also reported that officers completed 78 incident reports, 12 accident reports, and responded to 989 calls during the month of May. Chief Mosley's report and supporting documentation is attached and becomes part of these minutes.

FIRE DEPARTMENT: Fire Chief Greg Echols reported that the Summerville Fire Department responded to 79 calls during the month of May which added totaled 193 man hours. Chief Echols gave a breakdown of the type of calls for the month. Chief Echols also reported that 78 free smoke detectors were issued through a Red Cross grant. A copy of the full May Fire Department report is attached and becomes part of these minutes.

CITY ATTORNEY: Mayor Harvey stated that it is good to have Attorney Albert Palmour back. Everyone gave Attorney Palmour a round of applause in celebration of his return. Mayor Harvey asked Attorney Palmour if there is anything he (Atty Palmour) wants to address at this time. Attorney Palmour responded stating that the items he has are included in the meeting agenda.

CITY MANAGER: Mayor Harvey requested that the City Manager give his presentation. City Manager Thompson addressed the Mayor and Council stating that revenue is 14.1 and expenses are at 13.2 which puts year to date revenue around \$850,000 above expenses. City Manager Thompson stated that everyone got a Municipal Gas Authority 2014 Member Report with their meeting packet. City Manager Thompson explained that the pamphlet provides a snapshot of the net financial benefit of MGAG membership as well as statistical information for gas sales and use. City Manager Thompson stated that there is an additional sheet provided by MGAG showing decatherm consumption for each participating city. City Manager Thompson stated that gas sales have gone up every year since 2012. City Manager Thompson stated that the gas system is healthy.

WEATHER SIRENS: Terry Tinney stated that he wants everyone to be aware that testing will be done on the weather sirens tomorrow after 10 am.

MINUTES: Mayor Harvey asked if anyone has any change or discussion on the minutes prepared for the previous meeting. Council Member David Ford made a motion to accept the minutes as prepared and presented. The motion was seconded by Council Member Dale Housch which carried unanimously.

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CDBG PHASE II – SCOGGINS: Mayor Harvey asked City Manager Thompson to provide information concerning the CDBG Phase II contract. City Manager Thompson stated that two bids were received for phase two of the sewer system improvements associated with the CDBG grant. City Manager Thompson explained that Haren Construction Co submitted a base bid of \$1,162,033.00 and Washington County Machine Shop submitted a base bid of \$442,735.62. City Manager Thompson stated that Washington County Machine Shop is the low bid noting that Carter and Sloope coordinated with the city and the low bidder to propose some modifications to the project which reduced the original low bid by \$19,686.73. City Manager Thompson stated that the project modifications brought the final number down to \$423,048.89 which is \$976.11 under budget. City Manager Thompson stated that it is staff recommendation the main line construction be awarded to the low bidder, Washington County Machine Shop, for \$423,048.89. City Manager Thompson explained further that bids were received for the service materials required for the city's in-kind participation of the project. City Manager Thompson stated that three bids were received in relation to this part of the project. Calhoun Meter Company bid \$19,669.25, Walter A Wood Supply Company, Inc bid \$26,517.65, Consolidated Pipe and Supply Company, Inc. bid 29,595.20. City Manager Thompson stated that Calhoun Meter Company was the low bid received for the service materials. City Manager Thompson explained that the grant budget was set up for \$23,000.00. City Manager Thompson stated that it is staff recommendation that the service materials contract be awarded to Calhoun Meter Company for \$19,669.25. Council Member Dale Housch made a motion to award the CDBG main line construction contract to Washington County Machine Shop for \$423,048.89 contingent upon the execution of a contract change order reflective of the items negotiated through Carter and Sloope and the service materials contract awarded to Calhoun Meter Company for \$19,669.25 with the city's Mayor to execute all documents for both contracts. The motion was seconded by Council Member David Ford and carried unanimously.

TYLER TECHNOLOGIES: Mayor Harvey stated that the next item on the agenda is consideration of new software for the city. Mayor Harvey asked City Manager Thompson to provide details of the item. City Manager Thompson stated that this project is the result of multiple problems encountered with the existing software company utilized by the city. City Manager Thompson stated that circumstances have rendered staff with the opinion that it would be in the city's best interest to acquire a new software provider. City Manager Thompson stated that bids were requested with Tyler Technologies being the sole bidder. City Manager Thompson stated that staff has done their homework through extensive research on the proposed products as well as talking with other municipalities using the software platform Tyler Technologies proposed. City Manager Thompson explained that Tyler Technologies bid \$82,767 which would be paid with GEFA funds. City Manager Thompson explained that the GEFA project is approximately \$100,000 below the anticipated cost which would cover the software cost. Council Member David Ford made a motion authorizing Mayor Harvey to execute all associated documents for the purchase of new software from Tyler Technologies, pending legal execution of a contract, at a cost of \$82,767. The motion was seconded by Council Member Zachary Martin and carried unanimously.

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GIS MAPING SERVICES: Mayor Harvey asked City Manager Thompson to provide information concerning GIS mapping services and bids. City Manager Thompson explained that Council has a tabulation sheet for the bids received associated with the GIS mapping project. City Manager Thompson explained that this project will be funded through the USDA bond. City Manager Thompson stated that \$65,000 is earmarked for the project noting that the desire is to include all utilities. City Manager Thompson stated that Magnolia River is the next to lowest bidder. City Manager Thompson stated that with anticipation of mapping all utilities it is staff recommendation to stay with the same company which is Magnolia River. City Manager Thompson explained that data hosting was left out of the specifications so there is not a firm price on that portion of the project. City Manager Thompson explained that he anticipates the project being approximately \$1,440 over budget which would be paid out of the general operating account. Mayor Harvey asked if there are questions or discussion. No further discussion was held. Council Member David Ford made a motion to award Magnolia River the GIS project for \$66,440 with the mayor to execute all associated documents. The motion was seconded by Council Member Dale Housch and carried unanimously.

CDBG APPLICATION – ALLEN SMITH: Mayor Harvey stated that Council is being asked to consider awarding Allen Smith Consulting \$8,000 to handle the 2015 CDBG application. Mayor Harvey asked City Manager Thompson to give details. City Manager Thompson reported that Allen Smith Consulting has spearheaded grant applications for the city in the past and has been successful with every one they have done resulting in about two million dollars of grant funding. City Manager Thompson stated that they are a little high on the front end but have been successful. City Manager Thompson stated that staff recommendation is to authorize the mayor to execute the contract. Council Member Dale Housch made a motion to authorize Mayor Harvey to execute all documents to award Allen Smith \$8,000 to handle the 2015 CDBG grant application process. The motion was seconded by Council Member David Ford and carried unanimously.

SUMMER HELP – STREET DEPARTMENT: Mayor Harvey asked City Manager Thompson to explain the request for Street Department summer help. City Manager Thompson stated that help is needed in the summer time due to extra work required for things such as mowing and trash pick up. City Manager Thompson explained that staff is requesting approval to appropriate \$4,000 to have help through the summer season with Jeff Wilson being their supervisor. Council Member David Ford made a motion to approve the appropriation of \$4,000 for summer help for the Street Department. The motion was seconded by Mayor Pro Tem Lloyd "Buddy" Windle and carried unanimously.

LMIG PAVING: Mayor Harvey stated that the next item for consideration is authorization and notice to proceed with the LMIG paving project. Mayor Harvey requested City Manager Thompson to give details. City Manager Thompson stated that a list of streets for this year's LMIG paving project was included in the meeting packets. City Manager Thompson explained that the state will pay \$45,990.75 with the city required to do a 30% match. City Manager Thompson explained that the total project will cost \$70,625.28. City Manager Thompson stated that William D. Patty will do the hauling and laying of the asphalt for \$19.75 per ton with \$4.00 per gallon tack. City Manager Thompson stated that the city would be purchasing the asphalt.

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LMIG PAVING – CONTINUED: City Manager Thompson stated that staff recommendation is to award the contract to William Patty and issue the notice to proceed. Council Member David Ford made a motion to award the LMIG paving contract to William D. Patty as described by the City Manager and issue a notice to proceed. The motion was seconded by Council Member Zachary Martin and carried unanimously.

COMPREHENSIVE PLAN UPDATE – STAKEHOLDERS COMMITTEE: Mayor Harvey stated that the next item for discussion is the Comprehensive Plan update and appointing stakeholders. Mayor Harvey requested that City Manager Thompson explain the plan. City Manager Thompson explained that a Stakeholders Committee needs to be established to work on the Comprehensive Plan update. City Manager Thompson stated that all local governments have a Comprehensive Plan that has to be revised every 10 years with updates every five years. City Manager Thompson stated that this plan is directly linked to qualifying for funding assistance. City Manager Thompson stated that the updates reflect what has been accomplished and what needs to be done to reach future goals. City Manager Thompson stated that RDC will be conducting the first public meeting on Tuesday, June 9th at the Depot. Mayor Harvey interjected that a member of City Council needs to participate on the committee. Mayor Harvey stated that there will be some public meetings held to allow input from residents. City Manager Thompson stated that the suggested members are Jay Henry, Charlotte Perry, Larry Howard, and Gene McGinnis. Mayor Harvey stated that he (Mayor Harvey) and City Manager Thompson will also participate. A brief discussion determined that Council Member Zachary Martin will also serve on the committee. Mayor Harvey requested a motion to appoint the members if there is not any further discussion. Council Member David Ford made a motion to appoint the people discussed to be the Comprehensive Plan Stakeholders Committee. The motion was seconded by Council Member Joe Money, Jr. and carried unanimously.

LIBRARY BOARD: Mayor Harvey stated that a letter was received from the Chattooga County Library asking for the city to appoint a replacement board member. Mayor Harvey explained that one board member has missed three consecutive meetings which library board by-laws avow that person must be replaced. Mayor Harvey stated that the Chattooga Library Director, Susan Stephens, recommends appointing Susan King to the relieved board member's unexpired term. Mayor Harvey asked if Council has any alternate recommendation or if Ms. Stephens' suggestion is acceptable. Mayor Harvey stated that Susan King has served on the Chattooga County Library Board before. Council Member Dale Housch made a motion to appoint Susan King to serve on the Chattooga County Library Board for the unexpired term of Judy Adams. The motion was seconded by Council Member David Ford and carried unanimously.

BROWN BAGGING: Mayor Harvey stated that there has been prior discussion concerning brown bagging and as a result of that discussion Council requested the city attorney review the matter before any action is considered. Mayor Harvey stated that the city's current Code of Ordinances currently bans brown bagging. Mayor Harvey asked Attorney Albert Palmour to present his legal position and recommendation. Attorney Palmour stated that currently the city has a comprehensive alcohol ordinance that prohibits brown bagging. Attorney Palmour stated that allowing brown bagging at public events would defeat the efforts the city has put in place for alcohol licensing.

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BROWN BAGGING: City Attorney Palmour stated that there are some expanded definitions that will cover the sale and consumption of alcohol during special events which will be added to the ordinance for clarification purposes. Attorney Palmour stated further that it is his legal opinion that the city's alcohol ordinance is what is needed. Attorney Palmour stated that Attorney Hise did a great job looking into this item and her work is appreciated. Mayor Harvey stated that it is his (Mayor Harvey) opinion that the alcohol ordinance prohibiting brown bagging at public events within the city limits should remain unchanged. Mayor Harvey asked if Council needs to vote on this item. Attorney Palmour stated that a vote is not needed unless Council wants to make a change. With no further discussion posed by Council the item remains unchanged; no brown bagging at public events within the city limits.

THREE CIRCLES FOUNDATION – SPECIAL EVENT PERMIT: Mayor Harvey stated that the next item on the agenda is a request from Three Circles Foundation to close Washington Street for their five year celebration. Mayor Harvey asked City Manager Thompson to provide information to Council. City Manager Thompson explained that Three Circles Foundation is a 501C3 organization requesting to close Washington Street from 2 PM to 8 PM on Sunday, July 19th to celebrate their fifth year of operation. City Manager Thompson stated that he does not see any conflict with their request since the event will be held on Sunday and they will be responsible for cleaning up. City Manager Thompson stated that it is staff recommendation to grant the request. Council Member David Ford made a motion to approve Three Circles Foundation's request to close Washington Street from 2 PM to 8 PM on Sunday, July 19th for their five year celebration with the organization being responsible for clean up of the area. The motion was seconded by Council Member Joe Money, Jr. and carried unanimously.

DOWNS APARTMENTS PERMIT APPROVAL – HWY 27: Mayor Harvey stated that he would like the building inspector to provide Council with information concerning the Downs Apartments building permit request. Joey Norton explained that Glenn Downs is working to keep up with code requirements noting that minor repairs are needed to the apartments. Joey explained that since the apartments are in the downtown historic district Council must vote on authorization. Council Member David Ford made a motion to authorize a building permit for Downs Apartments. The motion was seconded by Council Member Zachary Martin and carried unanimously.

26 WEST WASHINGTON PERMIT: Mayor Harvey stated that there is a request for a building permit by Jeremy Tidmore at 26 West Washington. Joey Norton explained that there is termite damage in some walls and the location needs a new roof. Joey stated that Council has to give approval since the location is in the historic district. Council Member David Ford made a motion to approve a building permit for 26 West Washington Street. The motion was seconded by Council Member Zachary Martin which carried unanimously.

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FRED'S PHARMACY – INTERIOR WALLS: Mayor Harvey asked Joey Norton to give details on the request for a building permit from Fred's. Joey explained that Fred's wants to move all interior walls to make offices and keep the parking lot and alley the same. Council was provided a draft drawing of the existing and proposed interior design. Joey explained that this property is also located in the downtown historic district which requires Council approval. Council Member David Ford made a motion to approve the building permit application for Fred's Pharmacy. The motion was seconded by Council Member Dale Housch which carried unanimously.

RURAL FIRE DEFENSE COOPERATIVE LEASE AGREEMENT: Mayor Harvey stated that Council is being asked to authorize the mayor to execute the Rural Fire Defense Cooperative Lease Agreement and Memorandum of Understanding with the Georgia Forestry Commission. Mayor Harvey asked City Manager Thompson to give details of the agreement. City Manager Thompson stated that he would ask Fire Chief Greg Echols to give details. Chief Echols explained that the agreement covers how borrowed or exchanged equipment will be maintained and operational procedures. Chief Echols explained that the agreement is necessary since there is intermingling of structures and wildland fuels in the city's response area that has an impact with the Georgia Forestry Commission area. Council Member David Ford made a motion to authorize Mayor Harvey to sign and execute all documents associated with the above described agreement. The motion was seconded by Council Member Dale Housch and carried unanimously.

SECOND PUBLIC HEARING – 2015-2016 BUDGET: Mayor Harvey stated that Council has a copy of the proposed 2015-2016 budget. Mayor Harvey asked if Council has any points of discussion. There were no comments or items of discussion from Council.

OPEN - SECOND PUBLIC HEARING: Mayor Harvey stated that the second public hearing is now open for comments or questions from the public. Mayor Harvey stated that a copy of the proposed budget has been and is available for public inspection.

PUBLIC COMMENTS AND QUESTIONS: No comments or questions were posed by the public.

CLOSE – SECOND PUBLIC HEARING: Mayor Harvey stated that with no comments or questions concerning the proposed 2015-2016 proposed budget the public hearing was closed.

SECOND READING AND MOTION FOR 2015-2016 BUDGET: Mayor Harvey stated that this is the second reading of the 2015-2016 proposed budget. Mayor Harvey read the proposed budget aloud. Mayor Harvey asked if there is anything Council would like to discuss about the proposed budget; if not a motion is needed. Mayor Pro Tem Lloyd "Buddy" Windle made a motion to approve and adopt the 2015-2016 proposed budget as presented and read. The motion was seconded by Council Member Joe Money, Jr. Council Members Windle, Housch, Money, and Martin voted in favor of the proposed budget. Council Member David Ford voted in opposition of the budget. The motion passed with four votes in favor of the motion. A copy of the proposed 2015 – 2016 budget is attached and becomes part of these minutes.

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CHATTOOGA COUNTY FAIR: Mayor Harvey requested that Council Member Dale Housch provide information about the Chattooga County Fair since he has been associated with the function. Council Member Dale Housch stated that Jimmy Holbrook is present and will provide some information about the event. Jimmy Holbrook stated that the city's help with the event is greatly appreciated. Jimmy reported that there were almost 5,000 people that paid to get into the fair last year with approximately a 1,000 more dignitaries getting free admission tickets. Jimmy explained that the entertainment line up will be released Wednesday and will be published in this week's Summerville News. Jimmy Holbrook stated that they are requesting the city contribute \$5,000 to this year's event. Council Member Dale Housch stated that he also appreciates at the cooperation the city has given the county noting that the event is good for the city and the county. Mayor Harvey stated that he appreciates all work done for the fair noting that last year a contribution was done as well as in kind work. Mayor Harvey stated that he does think the city should contribute to the event but he is not sure about \$5,000. Mayor Harvey stated that he would like for Council to think about the \$5,000 funding request then a decision could be made at the next meeting. No motion was made concerning the item.

GLAD TO HAVE TONY CARROLL & ALBERT PALMOUR BACK: Council Member David Ford stated that he is glad to have Tony and Albert back. Everyone gave a round of applause for their return.

PUBLIC COMMENTS: Mayor Harvey asked if there are any public comments.

CHARLES BENNETT: Charles Bennett stated that he apologizes for his phone ringing during the meeting. Mr. Bennett stated that he wants to know if Allen Smith Consulting is a company associated with the Allen fellow that works for the city. City Manager Thompson responded that Allen Smith Consulting is not related to anyone named Allen that works for the city.

ADJOURN: All current business having been concluded Mayor Pro Tem Lloyd "Buddy" Windle made a motion to adjourn. The motion was seconded by Council Member David Ford and carried unanimously.

HARRY HARVEY – MAYOR

Attest:

JILL DURHAM – CITY CLERK, G.C.M.C.